

GRIT Submission Terms & Conditions

Approved by the Communications & Publications Committee: June 22, 2026

By submitting content to The GRIT, you agree to the following terms:

Rights Granted

You retain ownership of your submission. You grant the Sandia Heights Homeowners Association (SHHA) a perpetual, non-exclusive, royalty-free license to edit, publish, reproduce, distribute, archive, and display your submission in connection with SHHA publications and communications, including but not limited to:

- The GRIT
- SHHA websites
- Email communications
- Social media
- Other SHHA publications or promotional materials

Editorial Review

All submissions are subject to editorial review. SHHA reserves the right to edit submissions for clarity, length, style, formatting, and available space. SHHA may decline, postpone, abbreviate, or remove any submission at its sole discretion. Publication is not guaranteed.

Contributor Responsibilities

By submitting content, you represent that:

- The submission is your original work or that you have permission to submit it.
- You have the necessary rights to any text, photographs, artwork, or other materials included in the submission.
- The submission does not knowingly infringe upon the rights of others.

If identifiable individuals appear in submitted photographs, the editor may require the contributor to obtain and provide their permission for publication.

Attribution and Endorsement

The GRIT includes both official SHHA communications and contributed content.

Official SHHA Communications

Official SHHA communications may include Board Notes, President's Messages, committee updates, office announcements, routine office reports, and other content submitted by authorized SHHA representatives acting in their official roles.

When content pertains to SHHA as a whole, such as Board Notes, office notices, or routine staff-generated reports, it may be published without an individual author or byline.

When content is submitted on behalf of an SHHA committee and pertains to that committee's area of responsibility, the committee shall be identified in the byline. This may be accomplished by listing the author's committee title (for example, *Jane Doe, Chair, Architectural Control Committee*) or by attributing the article directly to the committee (for example, *Environment & Safety Committee*).

Committees and other SHHA representatives are responsible for ensuring that submissions made in an official capacity accurately reflect the position, decisions, or work of the body they represent.

Contributed Content

Contributed content includes resident articles, letters, opinions, classifieds, announcements, photographs, and similar submissions made in a personal capacity.

Contributors must provide their name and contact information. SHHA may publish contributor names but will not publish personal contact information without permission. Anonymous or unverifiable submissions may be declined.

Contributed content reflects the views and responsibility of the contributor unless clearly stated otherwise. Publication of contributed content does not imply endorsement by SHHA, its Board of Directors, committees, employees, volunteers, or contractors.

Limitation of Liability

SHHA assumes no responsibility for errors, omissions, or inaccuracies contained in submitted content.

Changes to These Terms

SHHA may revise these Terms & Conditions from time to time. Updated terms will apply to future submissions.