

BOARD MEETING MINUTES
SHHA Monthly Board Meeting October 12, 2022, at 6:30 PM

Prepared by Betsy Rodriguez

1. CALL TO ORDER: The monthly SHHA Board Meeting was called to order by the President at 6:30 PM via Zoom Meeting. A quorum was present.
2. ROLL CALL: (P- Present; A-Absent, E-Excused)

	P	A	E		P	A	E		P	A	E
President – Roger Hagenruber	X			David Crossley	X			Susan McCasland	X		
Vice President – Dale Arendt	X			Elizabeth Edgren	X			Kathleen McCaughey	X		
Secretary – Martin Kirk	X			Tracey Goodrich	X			Hugh Prather			X
Treasurer – Randy Tripp	X			Robert Hare			X	Bob Thomas	X		
Joe Boyce		X		Fenton McCarthy	X			Rick Thomson	X		

Guest(s): None.

3. CONSENT AGENDA APPROVAL:

- a. September Meeting Minutes Approval
- b. Secretary’s Report
- c. Treasurer – September Financial Reports
- d. Architectural Control Committee (ACC) Report
- e. Covenant Support Committee (CSC) Report.
- f. Community Service & Membership (CS&M) Report.
- g. Communications & Publications Committee (C&P) Report
- h. Environment and Safety (E&S) Report

Motion: That the October 12, 2022 Consent Agenda approval is for the Board members to approve the minutes and the reports that have been submitted to the Board thus far, leaving it open for each of the committee chairs to add material or to make amendments to material as they see fit.
 Approved - Unanimous 2022-10-12-1 GEN

4. **SEPTEMBER MEETING MINUTES APPROVAL:** The September 14, 2022, Board Meeting Minutes were emailed to the Board on September 22, 2022 and is part of the Consent Agenda.

5. OFFICER REPORTS:

- a. President (Roger Hagenruber):
 - (1) Membership needs: We are in need of new board members. We will be losing some board members. Our target is to have at least two or three interested SHHA members for the Board by the end of the calendar year. The Board is encouraged to do their part in the recruitment of potential board members.
 - (2) CSC Chair: Bob Thomas will be leaving the Board and the Chair position for the CSC. All Board members were asked to consider chairing the CSC. Anyone interested should contact Dale.
 - (3) VP: Dale Arendt will be leaving the Board and the VP position in December. All board members were asked to consider putting their name for the VP nomination, with the officers being elected at the December board meeting.

- (4) ACC needs: The ACC is in desperate need of additional members. If you know of anyone interested in joining the ACC, please contact Dave Crossley or the SHHA office.
- (5) Dues: The Finance Committee as well as the Executive Committee have reviewed our cost structure/expenses. Because cost rates have gone up in general, and we are moving forward with current legal actions as well as to support future legal actions, we are looking at the increase in our membership dues. Roger will submit an article to be published in the November GRIT with a follow up article in the December issue regarding the importance of SHHA being financially stable as well as the need for more Board and committee volunteers to support the SHHA.
- (6) Attorney: Discussions have been held with our new attorney, and things are going well. He has years of experience in working with HOAs, and we have established a good working relationship with him and his staff.
- (7) Annual Meeting: Our annual meeting is soon approaching in February. It was asked if we had any volunteers to take the lead on setting up the annual meeting. Elizabeth Edgren will graciously take the lead with support from Board members and the office staff. Discussion was held on possible dates in February for the annual meeting. A motion was made and seconded that our first choice for the annual meeting date be February 25, 2023, with February 11, 2023 being our second choice.

Motion: That our first choice for the annual meeting date be February 25, 2023 with February 11, 2023 being our second choice.

Approved - Unanimous

2022-10-12-2 GEN

b. Vice President (Dale Arendt): No Report.

c. Secretary (Martin Kirk):

- (1) The September 14, 2022, Board Meeting Minutes were distributed via email on September 22, 2022.
- (2) The October GRIT was approved on September 18, 2022.

d. Treasurer (Randy Tripp):

- (1) The September financial reports were emailed to the Board for review on October 7th 2022.
- (2) A meeting was held on October 3, 2022, the minutes were emailed to the Board.
- (3) 2023 Budget: A motion was made and seconded to move into Executive Session.

Motion: To move into Executive Session.

Approved - Unanimous

2022-10-12-3 FC

Executive Session Started: 7:17 PM

Executive Session Ended: 7:30 PM

A motion was made and seconded that on the recommendations of the Executive Committee that the Tramway passes be increased to \$10.00 and the SHHA membership dues be increased to \$15.00 effective January 1, 2023.

Motion: On the recommendations of the Executive Committee that the tramway passes be increased to \$10.00 and the SHHA membership dues be increase to \$15.00 effective January 1, 2023.

Approved - Unanimous

2022-10-12-4 FC

A motion was made and seconded that the 2023 Budget as presented to the Board be accepted.

Motion: That the 2023 Budget, as presented, be accepted.
Approved - Unanimous

2022-10-12-5 FC

6. COMMITTEE REPORTS:

- a. Architectural Control Committee (ACC) (David Crossley):
 - (1) The October 5th meeting was deferred until October 19th. We did not have a quorum to conduct business.
 - (2) ACC application approvals for September: 19
 - (3) GRIT article for the October issue: None.
 - (4) Committee Membership: 7 members. We are in critical need of ACC members. If you know of anyone who is interested in joining the committee, please contact David Crossley or the SHHA office.
 - (5) We have a legal action still in progress.
 - (6) Request for EC/Board Action: None.
 - (7) **David Crossley:** Will submit a GRIT article on sheds. **Action Item Open.**
 - (8) **David Crossley:** Will submit a GRIT article that will summarize some of the actions dealing with the most egregious violations. **Action Item Open.**
- b. Covenant Support Committee (CSC) (Bob Thomas):
 - (1) A meeting was held on October 4th.
 - (2) As of September 29th, 4 files were closed.
 - a. 1 – Elm trees
 - b. 1 – Trash bins
 - c. 1 – No ACC application for project
 - d. 1 – Maintenance of Trees
 - (3) As of September 29th, there were 12 complaint files open.
 - (4) GRIT article for the October issue: Short-Term Rentals, eg. Airbnb by Kathleen McCaughey, Household Radon Awareness by Stan Davis
 - (5) Committee Membership: 8 members.
 - (6) Request for EC/Board action: None.
- c. Community Service & Membership Committee (CS&M) (Elizabeth Edgren):
 - (1) The Committee met on September 21st; minutes were emailed to the Board on September 26th. Concepts and planning are underway for social event in 2023.
 - (2) GRIT article(s) for the October issue: Roadrunner... Curling?
 - (3) Committee Membership: 3 members. We are in need of more members.
 - (4) Request for EC/Board action: None.
- d. Communications & Publications Committee (C&P) (Susan McCasland):
 - (1) There is a committee meeting scheduled for October 17th.
 - (2) The layout for the November 2022 GRIT is in progress.
 - (3) GRIT articles for the October issue: New GRIT Editor, The Shadow Knows, Thank you Neighbor, Monthly Fun Fact, Photo Contest
 - (4) Committee Membership: 5 members.
 - (5) Copyright saga: The office received a letter from PicRights regarding “copyright infringement” on a different picture, but one also from the same video. We will ignore

this and subsequent letters re: this picture. We have not received further communication on the first photo for several months.

- e. Environment and Safety Committee (E&S) (Joe Boyce) by Kathleen McCaughey
 - (1) The Committee met on August 30th; minutes were emailed to the Board on August 31st.
 - (2) GRIT article for the October issue: None.
 - (3) Committee Membership: 8 members.
 - (4) **Joe Boyce:** will publish a future GRIT article on understanding the rules of the road.
Action Item Open.
 - (5) Trash cleanup from Simms Road to Paseo Del Norte was held October 1st. We had five volunteers help with this effort.
 - (6) Joe Boyce/Kathleen McCaughey: Joe will be leaving the Board and the Chair position of the E&S in November. Kathleen will be the new Chair of the Committee.
 - (7) Elena Gallegos Open Space: There is resident group that is very active on the Elena Gallegos Open Space. They have created a website, they were on KRQE yesterday, and there is an official petition against the project which can be found on their website: www.saveelenagallegos.org. There is an article being published in next month's GRIT which is an update on the Elena Gallegos Education Center Feasibility Study.
- f. Nominating Committee (NC) (Dale Arendt):
 - (1) Update on Board Membership:
 - a. Board of Director Randy Tripp: Randy Tripp's first three-year term on the Board will expire this month. Randy has agreed to serve a second three-year term. A motion was made and seconded to elect Randy Tripp to a second three-year term on the Board effective October 11, 2022, through October 11, 2025.

Motion: That the Board elect Randy Tripp to a second three-year term on the Board of Directors effective October 11, 2022, through October 11, 2025.

Approved - Unanimous

2022-10-12-6 NC

- (2) GRIT article for the October issue: SHHA's Board of Directors Still Needs You!
7. **UNFINISHED BUSINESS: Action Items from last Board Meeting:**
- a. **Board:** was asked to reach out to their neighbors and encourage them to become involved in their community by joining the Board. Anyone interested should contact Dale. **OPEN**
 - b. **Joe Boyce and Roger Hagenruber:** will write/send a letter regarding the drag races in our community to District 4 County Commissioner, Bernalillo County Sherriff Dept., and to the NM State Police. **Update:** Kathleen McCaughey will write the letter. **Update:** The letter was written, signed by Kathleen and Roger, and mailed September 19th to Sheriff Manuel Gonzales III. **CLOSED**
 - c. **Board/Committee Chairs:** review the SHHA Policies & Guidelines for Board, Staff, and Committee Members and SHHA Rules and Regulations for the Association. Committee Chairs were asked to review them with their respective committees. Any revisions should be completed and sent to Roger and the office staff by the next board meeting, September 14th. **Update:** This has been extended until the next Board meeting in October. **Update:** Any comments were emailed to Roger. **CLOSED**
 - d. **Joe Boyce:** will contact Antonio Jaramillo, Bernalillo County Operations & Maintenance Dept. Mgr., to see if the county can schedule mowing the Sandia Heights area. **Update:** several attempts have been made with no success. **OPEN**
8. **NEW BUSINESS:** None.

9. BOARD ACTION ITEMS RESULTING FROM THIS MEETING:

- a. **Roger:** will submit an article to be published in the November GRIT with a follow up article in the December issue regarding the importance of SHHA being financially stable as well as the increase support of volunteerism.

10. ANNOUNCEMENTS: None.

11. NEXT MEETING: The next Board meeting is scheduled for November 9, 2022, at 6:30 pm at the SHHA office (in person).

12. ADJOURNMENT: 7:32 pm.

Roger Hagengruber, President

Date

Martin Kirk, Secretary

Date

Signatures on file in the SHHA Office