**BOARD MEETING AGENDA**

**SHHA Monthly Board Meeting November 8, 2023, at 6:30 pm**

**In-Person Meeting**

**SHHA Office**

*Prepared by Trish Lovato*

1. **CALL TO ORDER:** The monthly SHHA Board Meeting will be called to order by the President at 6:30 pm.
2. **ROLL CALL:** A quorum must be present. **P: Present: E: Excused; A: Absent**

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| --- | --- | --- |
| **Officers** | **Members** | **Members** |
| President – Roger Hagengruber |  | David Crossley |  | Heidi Komkov | E |
| Vice President – Hugh Prather |  | Elizabeth Edgren |  | Eric Faulring  |  |
| Secretary – Martin Kirk | E | Kevin Lloyd |  | Kathleen McCaughey |  |
| Treasurer – Randy Tripp |  | Fenton McCarthy |  | Susan McCasland | E |
|  |  | Claudia Mitchell |  | Arthur Romero |  |
|  |  | Phil Krehbiel |  | Suresh Neelagaru |  |
|  |  | Terry Walker |  | Jim Stewart |  |

**Staff:**

1. Diane Barney
2. Trish Lovato

**Guest(s):**

1. Marlene Flor-will not be addressing the board.
2. **APPROVAL OF AGENDA FOR OCTOBER 11, 2023**
	1. Motion to approve Meeting Agenda and Consent Agenda
3. **CONSENT AGENDA APPROVAL:**
	1. CSC 10/10/23
	2. FC 10/12/23
	3. ACC 10/18/23
	4. E&S 10/31/23
4. **OFFICER REPORTS:**
5. President (Roger Hagengruber)
	1. Introduce Holly Sylvester
6. Vice President (Hugh Prather):

(1) Update on the Board Handbook Revision-SHHA Board Resource Manual

(2) Update on the Bylaws Revision

1. Secretary (Martin Kirk)
	1. Reviewed and approved the October 11, 2023 Minutes.
	2. Reviewed and approved the November issue of the GRIT.
2. Treasurer (Randy Tripp):
	1. Will discuss during Finance Committee Report
3. **COMMITTEE REPORTS:**
	1. **Architectural Control Committee** (ACC-Phil Krehbiel, Chair):
		1. Matters to be presented to the Board not in minutes or reports since last meeting:
			1. Update on two recent ACC successes.
			2. Update on Draft Assessment Schedule.
		2. Requests for Board Action:
			1. None requested.
	2. **Covenant Support Committee** (CSC-Arthur Romero, Chair):
		1. Matters to be presented to the Board not in minutes or reports since last meeting:
			1. None at this time.
		2. Requests for Board Action:
			1. None requested.
	3. **Community Service & Membership Committee** (CS&M) (Elizabeth Edgren):
		1. Matters to be presented to the Board not in minutes or reports since last meeting:
			1. None. Due to Illness, there was no October meeting of the CS&M committee.
		2. Requests for Board Action:
			1. None requested.
	4. **Communications & Publications Committee** (C&P) (Susan McCasland):
		1. Matters to be presented to the Board not in minutes or reports since last meeting:
			1. No meeting in October
			2. Deadline has passed for changes to Directory and photos for the cover contest. Claudia, with the staff, is overseeing the 2024 Resident Guide and Directory production. When Trish sends out (or provides a link to) contest photos for Board voting, please vote.
			3. 2023 sources of income and expenses for C&PC:

Income: GRIT ads, Directory ads, Directories sold

Expenses: Website and front-end database development and deployment, GRIT printing and mailing (postage, mail service), Directory printing & mailing (postage, envelopes, mail service)

* + - 1. When Susan leaves the Board after Annual Meeting, Claudia and Kevin have agreed to jointly take on responsibilities of the chair. Question for Board: can a chair be held jointly or must one of them be the nominal sole chair?
		1. Requests for Board Action:
			1. Please provide an answer to the question above.
	1. **Environment and Safety Committee** (E&S) (Kathleen McCaughey)
		1. Matters to be presented to the Board not in minutes or reports since last meeting:
			1. None at this time.
		2. Requests for Board Action:
			1. None requested.
	2. **Finance Committee (FC) (Randy Tripp)**
		1. Matters to be presented to the Board not in minutes or reports since last meeting:
			1. Brief statement of the committee’s 2023 budget expenditures.
			2. What is projected for the 2024 budget.
		2. Requests for Board Action:
			1. None requested.
	3. **Nominating Committee (NC) (Hugh Prather)**
		1. Matters to be presented to the Board not in minutes or reports since last meeting:
			1. Update on slate of officers to be presented at the December meeting for approval
			2. Update on the need for additional new BOD prospects
		2. Requests for Board Action:
			1. None requested.
1. **EXECUTIVE SESSION TO DISCUSS PROPOSED RESOLUTION** **AND THREATENED LITIGATION.**
2. **UNFINISHED BUSINESS: Action Items from last Board Meeting:**
3. **NEW BUSINESS:**

1. **ANNOUNCEMENTS:**
2. **NEXT MEETING:** The next Board meeting is scheduled for December 13, 2023
3. **ADJOURNMENT:** (*Time)*