

APPROVED BOARD MEETING MINUTES
SHHA Monthly BOD Meeting, November 9, 2011, 7 p.m.

Prepared by Sheraz Saint-Lôt

1. **CALL TO ORDER:** The monthly SHHA Board meeting was called to order by the President at 7:00 p.m. at the Sandia Heights Homeowners Association Office, 2-B San Rafael NE, Albuquerque, NM. The secretary declared a quorum.
2. **ROLL CALL:** (P- Present; A-Absent)

	P	A	E		P	A	E		P	A	E
President – Kate Fry	X			Ana Acosta			X	Burt O’Neil	X		
Vice President – Andy Anderson	X			Bob Bower	X			Joe Pappé	X		
Secretary – Sarah Pirkel	X			George Connor	X			Michael Pierce	X		
Treasurer – Ann Marie Caffrey	X			Sharon Evanich	X			Dick Wavrik	X		
Phil Abshere	X			Pete Heinstein			X	Ann Zimmerman	X		

Guests: Hubert Allen, Dorothy Clough, Jim & Jan Randall, and James Sauvage

Hubert Allen, Dorothy Clough, and James Sauvage stated that they disagreed with the position of the Covenant Support Committee as stated in the November 1, 2011 letter that they received. Mr. Allen submitted a letter to the Board requesting that the November 1 letter be retracted and that a mediation process be implemented at the cost of SHHA. They requested that the Board communicate back to them in writing.

3. The Board went into Executive Session at 7:14 pm to discuss the points brought up by the guests. The Board left Executive Session at 7:39 pm.
4. **OCTOBER MEETING MINUTES APPROVAL: APPROVED**
5. 2012 Budget Approval:

MOTION: To approve the 2012 proposed budget and move fund from reserves to cover the operating expense shortfall, legal expenses for the Wastewater and Septic System Committee, and the website development expenses for the Website Committee.

APPROVED

2012-11-09-1 FIN

6. Dues Increase: The operating costs of the Association have steadily increased over the past five years, but revenue has remained flat, resulting in increasing budget deficits. The dues have not increased for nearly ten years, despite rising costs in all sectors.

MOTION: To increase the dues from \$8 to \$10 per month and allow the Executive Committee set the timing for the increase.
MOTION WITHDRAWN

MOTION: Increase the dues from \$8 to \$10 per month effective 1 March 2012.

APPROVED

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7. Uniformity of Committee Charters and Bylaws:
- a. The Bylaws were revised to require a minimum of two Board members on standing committees. Some committee charters contain Board member requirements that conflict with the revised Bylaws. Each committee is requested revise its charter to delete references to the number of Board members required, as it is already stated in the Bylaws.
 - b. The Parks & Safety committee charter states that only Board members can vote. The Board agreed that this stipulation should be removed to make P&S consistent with other committees. Comments from SHHA members indicate that there is a perception that only Board members can vote on *any* committee, and this discourages people from volunteering for committees. We will include a notice in the January GRIT to make it clear that every member of every committee has a vote with regard to committee business.
8. Email communications to the Board: The Board discussed the concern raised by some members about the volume of email Board members receive. The Board affirmed that email is the primary means of communication, and suggested that people make sure the subject line of each email message is clear without having to open the message. Another suggestion was that Board members could establish a separate email account for SHHA business.

9. COMMITTEE REPORTS:

- a. Parks & Safety Committee (George Connor):
Robert Ray Mhoon, the owner of the office building in which SHHA has leased office space for the past ten years or so, passed away on October 22. In lieu of flowers, the family requested that donations be made to the Juvenile Diabetes Foundation in memory of Bob.

MOTION: That SHHA donate \$100 to the Juvenile Diabetes Foundation in memory of Robert Ray Mhoon.

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- b. Architectural Control Committee (Bob Bower)
A lawsuit filed against SHHA pertaining to an ACC project was dismissed.

10. UNFINISHED BUSINESS:

- 1) Action Items from last board meeting:
 - a. **BOD:** inform the Nominating Committee of potential members and committee volunteers. **ONGOING**
 - b. **Neighborhood Outreach Grant solicitation:** Board members and committees are encouraged to work on projects. **OPEN**
 - c. **SHHA position on County Line concerts: CLOSED**
 - d. **Website Committee:** will research SHHA logo update and website redesign. **OPEN**

11. NEW BUSINESS: None.

12. ACTION ITEMS RESULTING FROM NOVEMBER MEETING:

- a. Executive Committee: Draft a letter to Hubert Allen, Dorothy Clough, Jim & Jan Randall, and James Sauvage in response to the concerns they expressed at the Board meeting.
- b. Each committee: will review committee charters to make sure they are consistent with the Bylaws.
- c. Parks & Safety charter will be revised to remove the stipulation that only Board members can vote.
- d. BOD: Each member will bring to the next board meeting at least one recommendation for a potential Board member.

12. ANNOUNCEMENTS:

- a. No December Board meeting.
- b. SHHA Holiday Party at Seasons Rotisserie and Grill on December 7 at 6pm. Invitations will be sent out.
- c. Santa event Saturday, December 10 at the Church of the Good Shepherd, 10am-1pm

13. NEXT MEETING: January 11, 2012

14. ADJOURNMENT: 8:52 pm

Kate Fry, President

Date:

Sarah Pirkl, Secretary

Date: