

APPROVED SHHA Monthly BOD Meeting Minutes
SHHA Monthly Board Meeting January 12, 2011, 7 p.m.

Prepared by Betsy Rodriguez

1. **CALL TO ORDER:** The monthly SHHA Board meeting was called to order by the President at 7:00 p.m. at the Sandia Heights Homeowners Association Office 2-B San Rafael NE, Albuquerque, NM. A quorum was declared by the secretary.
2. **ROLL CALL:** (P- Present; A-Absent)

	P	A	E		P	A	E		P	A	E
President – Phyllis Moore	X			Andy Anderson	X			Burt O’Neil			X
VP– Kate Fry	X			Bob Bower	X			Joe Pappe	X		
Secretary – Michele Munson	X			Sandra Brown		X		Michael Pierce	X		
Treasurer - Ed Tull	X			Jon Cashwell		X		Sarah Pirkl	X		
Phil Abshere		X		George Connor			X	Dick Wavrik	X		
Ana Acosta	X			Pete Heinstein	X						

Guests: Josh Skarsgard with The Skarsgard Firm, P.C. gave a presentation to the board.

3. **MINUTES** from the BOD meeting, November 10: APPROVED

4. **REPORTS OF OFFICERS**

a. **PRESIDENT (Phyllis Moore):**

- (1) Committee List – no action taken
- (2) Name of any volunteer or board member who should receive recognition for a job well done – no action taken.
- (3) Conducted an SHHA resident meeting on 7 December regarding County Line concerts and issues relating to concerts.
- (4) Assisted with the Meet and Greet with Santa on 11 December.
- (5) Attended a Luncheon Meeting 14 December with Bob Francis and Ed Whitten re Septic Tank and Waste Water issue with our local Gov representatives.
- (6) Attended the postponement of hearing at the County Court House 14 December re Noise Ordinance.
- (7) Attended the SHHA committee Septic Tank and Waste Water Issue meeting on 15 December to learn of progress and status to date.
- (8) Assisted in establishing Commissioner Weiner called meeting on 29 January to address Noise on Tramway Blvd and Noise Ordinance.
- (9) Met with George Connor and Josh Skarsgard re SHHA Covenant complaint and upcoming Commissioner called meeting on 29 January regarding Noise Ordinance.
- (10) The Board will continue to keep the residents of Sandia Heights updated on the status of the Noise Ordinance. The office will send a reminder email to the residents one week prior to the 29 January meeting.

(11) Another meeting will be arranged with George Connor and Josh Skarsgard before the 29 January meeting.

b. VICE-PRESIDENT (Kate Fry): Nothing to report

c. SECRETARY (Michele Munson): Nothing to report

d. TREASURER / FINANCE (Ed Tull):

(1) December treasurer and budget report were emailed on January 6.

(2) No December or January meeting was held.

5. REPORTS OF STANDING COMMITTEES:

a. Architectural Control Committee (Bob Bower):

(1) Minutes of 17 November and 01 December meetings were sent to the Board

(2) GRIT articles

December: Licensed and Insured Contractors

January: Summary of GRIT articles published in 2010

(3) Status of legal actions

– Lawsuit v. SHHA et al. (second story addition): Court date 25 Jan 2011

– SHHA v. Homeowner (white garage door)

• Filed Motion for Summary Judgment 29 Dec 2010

• Response to Court due 17 Jan 2011

(4) ACC application decisions

– November: 33

– December: 15

(5) Requests for Board action: None

b. Covenant Support Committee (Andy Anderson):

(1) December meeting minutes were emailed to the board on January 6.

(2) Status of complaints as January 6:

- 7 in process

- 1 at attorney, committee is trying to resolve in house

- 3 closed

(3) Complaints of interest:

- 328 Paintbrush – house is deteriorating - trying to contact homeowner to resolve before going to attorney

- County Line – Noise – Josh Skarsgard will brief the board

(4) Proposed change of CSC meeting to the first Tuesday of the month.

(5) The committee will review their charter.

c. Community Service and Membership (TBD):

(1) Draft December meeting minutes distributed via email on January 6.

(2) The next Coffeehouse has been scheduled for January 15, 2011, and will feature The Chapmans.

(3) Swim & Tennis Passes have been purchased.

d. Communications and Publications (Burt O'Neil):

(1) 2011 Residents Directory and Guide have been mailed to SHHA members.

(2) Meet N Greet Santa photos have been posted to the Picasa Website and is accessed by invitation only.

- e. Parks and Safety (Report by George Connor): Nothing to report.
- f. Nomination Committee (Kate Fry):
 - (1) Board members were requested to inform the Nominations Committee if they know of anyone who may be interested in being a board member or committee volunteer.
- g. Septic Tank Committee (Bob Francis): Nothing to report

6. UNFINISHED BUSINESS:

Action Items from last board meeting:

- a. Kate & Phyllis: research real property management. **OPEN**
- b. George Connor: has researched NAHA record keeping and retention schedules and will have a draft retention schedule to discuss at the next meeting. **OPEN**
- c. P&S and C&P: email president of committee meeting times. **OPEN**
- d. Each committee: establish 1-2 goals. **OPEN**
- e. EC: research motion regarding legal financial support for CSC/ACC. The CSC is not clear on how to handle overage of budget and wants forehand written guidance from the EC or the BOD. **OPEN**

7. NEW BUSINESS: None

8. ACTION ITEMS RESULTING FROM JANUARY MEETING:

- a. CSC: review charter.
- b. Office: email reminder to homeowners one week prior to the 29 January meeting.
- c. BOD: are encouraged to go to the 29 January meeting and listen to the questions and concerns of the Sandia Heights Community.
- d. BOD: inform the Nominations Committee of potential members and committee volunteers.
- e. President: arrange meeting with George Connor and Josh Skarsgard before the 29 January meeting.

9. ANNOUNCEMENTS: None

10. NEXT MEETING: February 9, 2011

11. ADJOURNMENT: 8:50 pm

Phyllis Moore, President

Date

Michele Munson, Secretary

Date