

APPROVED MEETING MINUTES
SHHA Monthly BOD Meeting, September 8, 2010, 7 p.m.
Prepared by Sheraz Saint-Lôt

1. **CALL TO ORDER:** The monthly SHHA Board meeting was called to order by the Vice President at 7:05 p.m. at the Sandia Heights Homeowners Association Office 2-B San Rafael NE, Albuquerque, NM. The secretary was present and a quorum was declared.
2. **ROLL CALL:** (P- Present; A-Absent)

	P	A	E		P	A	E		P	A	E
President – Phyllis Moore			X	Andy Anderson	X			Burt O’Neil	X		
VP– Kate Fry	X			Bob Bower	X			Joe Pappe	X		
Secretary – Michele Munson	X			Sandra Brown		X		Michael Pierce	X		
Treasurer - Ed Tull			X	Jon Cashwell	X			Sarah Pirkl	X		
Phil Abshere	X			George Connor	X			Dick Wavrik	X		
Ana Acosta	X			Pete Heinsteint	X			Mike Winokur			X

Guests: None

3. **MINUTES** from the BOD meeting, August 11: Distributed via email on August 13. Approved
4. **REPORTS OF OFFICERS**
 - a. **PRESIDENT** (Phyllis Moore): No report
 - b. **VICE-PRESIDENT** (Kate Fry):
 - (1) Committee list – Add Sarah Pirkl and John Cashwell to the C&P Committee.
 - (2) At the August 24th BCC meeting, the Board of County Commissioners unanimously approved \$100,000 for the Neighborhood Outreach Grant Program. An email will be sent to each board member explaining the grant guidelines. Each board member and committee chair is encouraged to brainstorm and consider projects that will have broad community support, provide a community benefit and provide a service to the residents and submit their ideas via email to Kate Fry.
 - (3) The annual contract with the Church of the Good Shepherd will be reviewed and renewed this month.
 - (4) Bernalillo County O&M work on Tramway Road
 - there is a standing work order to remove elm saplings
 - the County has trimmed large “non-seeding” trees and
 - applied a coating to the Tramway Road surface
 - c. **SECRETARY** (Michele Munson):
 - (1) An article will be written for the GRIT explaining the bylaw changes voted on by the board.

- d. TREASURER / FINANCE (Kate Fry presenting report):
 - (1) August treasurer report and budget report were emailed on September 7.
 - (2) 2011 Budget input is required from each committee chair by October 15. Sheraz will email each committee their portion of the budget.
 - (3) The Tram Pass proposal is to purchase 6 passes through Dec. 31, 2011 so that it coincides with our fiscal budget.

5. REPORTS OF STANDING COMMITTEES:

- a. Architectural Control Committee (Bob Bower):
 - (1) Minutes of August 4 and 18 meetings were emailed to the Board on August 18 and September 1.
 - (2) A lawsuit has been filed against SHHA on 12 August.
 - The issue is an ACC approval of a second story addition; plaintiff claims their view is obstructed. The defendants have filed a motion for dismissal.
 - The summons response is due to the Bernalillo County Second Judicial Court by 16 September.
 - Insurance carrier (Cincinnati Insurance Co.) selected a local attorney to defend SHHA under the Directors' and Officers' Policy and there will be a meeting on Friday, September 10 to discuss our position. The SHHA attorney and the present and past chairmen of the ACC will attend this meeting to represent SHHA.
 - (3) Another lawsuit is in process and we are waiting to hear from the homeowner by September 17, 2010.
 - (4) ACC application decisions in August: 54
 - (5) Requests for Board action: None
- b. Covenant Support Committee (Dick Wavrik):
 - (1) The next meeting is scheduled for Tuesday, September 21 at 7pm in the office.
 - (2) The attorney has sent out three letters to violators.
 - (3) An article for the GRIT needs to be written to explain to the SHHA members what it is costing for the SHHA board to enforce the covenants.
- c. Community Service and Membership (Mike Winokur) :
 - (1) August 30 meeting minutes distributed via email on September 7.
 - (2) Upcoming events:
 - Coffeehouse on Sat. September 18.
 - Meet n Greet on Sat. September 25 special guest speaker George Schroeder on septic tanks.
 - (3) The Tree Lottery program will be advertised in the October GRIT and on the SHHA website.
- d. Communications and Publications (Burt O'Neil):
 - (1) A meeting is scheduled for Thursday, September 16 at 7pm in the office.
 - (2) An article has been submitted for the October GRIT giving residents the option of cancelling the mailed printed version of the GRIT.
 - (3) The committee would like to do a video of the Meet 'n' Greet speaker and put that on the website.
- e. Parks and Safety (Report by George Connor):
 - (1) Only TWO intersections on the Tramway Trail have the HIGH Curbs partially blocking the bikers and hikers using the trail. All the other intersections from Spain to Tramway Rd. have

the low sloping curbs. The two with high curbs are SAFETY HAZARDS. There are two pictures attached of the two high curb corners at Tramway Terrace and San Bernardino intersections. The County has been contacted, reviewed the situation and the two intersections will be fixed within two weeks.

(2) George will look into getting signs that say pedestrians have the right of way on the bike path.

f. Nomination Committee (Kate Fry):

(1) Board members are encouraged to recruit potential board members.

(2) Kate is looking to have a couple of volunteers on her committee and asks that if anyone is interested they email her.

6. UNFINISHED BUSINESS:

Action Items from last board meeting:

a. C&P: will write an article letting residents know that they can be taken off the mailing list for the GRIT. **CLOSED**

b. EC: will research security membership status with the intent to increase membership. It was decided that Sandia Heights Security can use the GRIT to advertise their services should they choose to do so. **CLOSED**

a. Jon Cashwell: will attend the AAM LLC seminar on August 14 and add SHHA to their mailing list. **CLOSED**

b. George Connor and Joe Pappé: prepare a BC Public Works request for trimming. **OPEN**

c. Office: research digital archiving possibilities and report back to the EC. **OPEN**

d. Kate & Phyllis: research real property management. **OPEN**

e. George Connor: research NAHA record keeping and retention schedules. **OPEN**

f. Jon Cashwell: Contact UNM business department. **OPEN**

7. NEW BUSINESS: Jon Cashwell will email the EC to request endorsement for a lap dog rescue walk during October.

8. ACTION ITEMS RESULTING FROM SEPTEMBER MEETING:

a. Secretary: write an article for the October GRIT re: Bylaw changes.

b. Sheraz: will email each committee their portion of the budget.

c. CS&M: will provide an article in the October GRIT regarding the Tree lottery program.

d. George: will look into getting pedestrian right of way signs.

9. ANNOUNCEMENTS: None

10. NEXT MEETING: October 13, 2010

11. ADJOURNMENT: 8:24 pm

Kate Fry, Vice President

Date

Michele Munson, Secretary

Date