

**APPROVED SHHA Monthly BOD Meeting Minutes
September 9, 2009, 7 p.m.**

1. CALL TO ORDER: The monthly SHHA Board meeting was called to order by the President at 7:00 p.m. at the Sandia Heights Homeowners Association Office 2-B San Rafael NE, Albuquerque, NM. The secretary was present and a quorum was declared.
2. ROLL CALL: (P- Present; A-Absent)

	P	A	E		P	A	E		P	A	E
President – Andy Anderson	x			Bruce Childs			X	Burt O'Neil	x		
VP– Phyllis Moore	x			Larry Desonier	x			Mona Lee Schilling			X
Secretary – Frances Desonier	x			Kate Fry	x			Marsha Thole			X
Treasurer - Ed Tull	x			Pete Heinstei	x			Dick Wavrik	x		
Phil Abshere	x			Jim Irving	x			Mike Winokur			X
Bob Bower	x			Michelle Munson			x				

Guests:

3. MINUTES from the BOD meeting, 12 August 2009: Distributed via email on August 14. Approved.
4. REPORTS OF OFFICERS
 - a. PRESIDENT (Andy Anderson):
 - (1) Committee List: This will be discussed at next EC meeting.
 - (2) CVS: Phyllis Moore gave an update and George Connor will continue to following up on this issue.
 - b. VICE-PRESIDENT (Phyllis Moore):
 - (1) Phyllis will be meeting with potential new board member Melissa Puckett Thursday, September 11.
 - c. SECRETARY (Frances Desonier):
 - (1) Cards/Flowers

MOTION: SHHA Staff should purchase an appropriate card and ask all available Directors to sign such card for the family of any Director or Staff member upon notice of the death or significant hospital stay of any Director or Staff member or any of their immediate family members. Once all available Directors and Staff have had adequate time to sign the card, that card and a flower arrangement or memorial as designated by family member should be sent to the family or other appropriate place. The same procedure should be followed in the case of same notification of an **active** committee volunteer or member of their immediate family. *This will be put in the Policies and Procedures Manual.*

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- d. TREASURER / FINANCE (Ed Tull):
 - (1) August Budget and Treasurer Report distributed via email September 8.
 - (2) 2010 Budget input required from each committee chair by October 15.

5. REPORTS OF STANDING COMMITTEES:

- a. Architectural Control Committee (Pete Heinstein):
 - (1) Reports distributed via email 8-26-09 and 9-3-09.
 - (2) The SHHA attorney is involved in 4 ACC projects.
 - (3) ACC would like to welcome two new members to the ACC Committee.
- b. Covenant Support Committee (Dick Wavrik):
 - (1) Report distributed via email September 8.
 - (2) Use "tree removal incentives" for CSC complaints as a possible resolution offering: CSC, ACC & CS&M will meet to discuss options.
 - (3) Use of lawyer/courts to do CSC enforcement - are there any BOD restrictions? budget concerns or maximum authorizations if we go to court? There are legal reserves that the Board can use if necessary. The CSC Chairman may use his resources to the best of his judgment to send letters to covenant violators and to inform the Board if a particular situation was going beyond the letter writing stage.
- c. Community Service and Membership (Mona Lee Schilling): Report given by Frances Desonier.
 - (1) Report distributed via email September 8.
 - (2) Tram/Ski passes are still being negotiated.
 - (3) Coffee House this Saturday, September 12 at the Church of Good Shepherd.
 - (4) Tree lottery will be part of the CS&M 2010 budget.
- d. Communications and Publications (Burt O'Neil):
 - (1) Webmaster: Has been contracted to help improve our website.
- e. Parks and Safety (Larry Desonier):
 - (1) Report distributed via email September 8.
- f. Nomination Committee (Phyllis Moore): No report.
- g. Bylaws Committee (Marsha Thole): Jim Irving gave the lesson.
 - (1) Parliamentary Lesson:
 - (a) Motions
 - (b) Lay it on the table
 - (c) Postponed motion

6. UNFINISHED BUSINESS:

Action Items from last board meeting:

- a. CRC: Advise Commissioner Wiener of the motor cycle speedway on Tramway on the weekends. OPEN
- b. CRC: CVS Zoning issues. OPEN
- c. C&P: distribute to the board the ground rules for the GRIT. OPEN
- d. Secretary: An offsite option for data back-up will be investigated by the secretary. CLOSED
- e. Secretary will call Mr. Mhoon regarding removal of the parking lot cement bumper. OPEN
- f. EC: will discuss the name change for CRC and make up of board members/volunteers. OPEN
- g. Bylaws committee: will review what changes need to be made and report back to the board in October. OPEN
- h. Board members: are requested to look at the website for review. CLOSED

7. OLD BUSINESS: None

NEW BUSINESS: None

8. ACTION ITEMS RESULTING FROM SEPTEMBER MEETING

- a. CSC, ACC & CS&M will meet to discuss options for tree removal/tree lottery.
- b. Bob Bower: Utility work done on Tramway & Bobcat - he will follow up to see that the road is restored and clean up is done.

9. ANNOUNCEMENTS:

10. NEXT MEETING: Wednesday, October 14, 2009 at 7pm, SHHA office

11. ADJOURNMENT: 8:02pm

Submitted by:

Andy Anderson, President

Date

Frances Desonier, Secretary

Date