

Draft SHHA Monthly BOD Meeting Minutes October 8, 2008, 7 p.m.

1. **CALL TO ORDER:** The monthly SHHA Board meeting was called to order by the vice-president at 7: p.m. at the Sandia Heights Homeowners Association Office 2-B San Rafael NE, Albuquerque, NM. The vice-president and secretary were in attendance and a quorum was present.
2. **ROLL CALL:** (P- Present; A-Absent)

	P	A	E		P	A	E		P	A	E
President – Sy Caudill			X	Bruce Childs	X			Phyllis Moore			X
VP– Andy Anderson	X			Alyson Clark			X	Burt O'Neil 7:25	X		
Secretary – Marsha Thole	X			Frances Desonier	X			Mona Lee Schilling	X		
Treasurer - Ed Tull	X			Pete Heinsteins	X			Steven Walsh		X	
Phil Abshere	X			Jim Irving	X			Mike Winokur			X
Kerney Bolton	X			Suzanne Lowell Popejoy			X				

Guests:

3. **MINUTES** from the BOD meeting, 10 September 2008: Distributed via email on Sep 29. Approved
4. **REPORTS OF OFFICERS**
 - a. **PRESIDENT** (Sy Caudill): Absent
 - b. **VICE-PRESIDENT** (Andy Anderson):
 - (1) Committee List – no changes
 - (2) Update on the San Rafael Property – We have received a letter from the County confirming the approval of a preliminary plat for 8 lots zoned A-1 with a special use permit. The final plat must identify the location of fire hydrants. The ACC will continue to follow up on the project.
 - (3) Recognition Lunch – All board members are reminded to complete the rsvp and send it to the office. Chairs are encouraged to submit names for recognition if they have not yet done so.
 - (4) Brief on DiMaggio and Boslough responses – The board was briefed on the responses mailed out to two homeowners.
 - (5) Mileage reimbursement procedures – A proposed form was handed out by Ed Tull. Committee chairs are asked to email him with suggested guidelines.
 - (6) Brief on sign request – The request for signage must be submitted to the ACC.
 - c. **SECRETARY** (Marsha Thole): Nothing to report

- d. TREASURER / FINANCE (Ed Tull):
 - (1) September Budget and Treasurer Report distributed via email.
 - (2) Meeting minutes will be distributed via email.
 - a) The committee is still working on getting quotes for a D&O policy.
 - b) An independent financial review is in process for 2007 financial data.
 - c) The Finance committee has had an action item for status of a full time ACC/CSC assistant. The Finance committee will take this off and wait until ACC/CSC comes back with a proposal.
 - d) A Broker CD has been redeemed and put into a money market at 3.6%.
 - (3) 2009 Budget input is required from each committee chair by October 15 so that the 2009 Budget can be voted on at the November board meeting.

5. REPORTS OF STANDING COMMITTEES:

- a. Architectural Control Committee (Kerney Bolton):
 - (1) Reports distributed via email.
- b. Covenant Support Committee (Pete Heinstein):
 - (1) Report distributed via email.
 - (2) CSC log distributed at the meeting.
- c. Community Service and Membership (Kerney Bolton – Acting Chair):
 - (1) Report distributed via email.
 - (2) The committee needs more members since they presently have six or seven projects to work.
- d. Communications and Publications (Burt O’Neil):
 - (1) Meeting Minutes distributed via email.
 - (2) The October GRIT was put on the website.
- e. Parks and Safety (Frances Desonier):
 - (1) Report distributed via email.
 - (2) 446 Live Oak Loop has a four-foot drop on the west side of the road. The County will be notified.
 - (3) Bob Christman reported on the parking at the Jackson Park. The county removed some boulders making room for about 20 cars.
- f. Nomination Committee (Vacant): No report.
- g. Bylaws Committee (Marsha Thole):
 - (1) Minutes distributed via email.
 - (2) Parliamentary Lesson: Withdrawing a motion.

6. REPORTS OF SPECIAL COMMITTEES (George Connor): No report.

7. UNFINISHED BUSINESS:

Action Items:

- a. Ed Whitten: to keep in contact with the State Department of Transportation regarding Tramway Blvd. OPEN
- b. The EC: will discuss the change of date for the annual meeting. OPEN
- c. President: Article for the GRIT addressing security services in Sandia Heights. DONE
- d. Chairs: Submit your 2009 budget by October 15. OPEN
- e. Treasurer: Decision on contracting with a tax service company. DONE
- f. CSC Chair: Bring information on publishing CSC complaints in the GRIT to EC. DONE

8. ORDER OF THE DAY: None

9. NEW BUSINESS: None

10. ACTION ITEMS RESULTING FROM OCTOBER MEETING: None

11. ANNOUNCEMENTS: None

12. NEXT MEETING: November 12, 2008

13. ADJOURNMENT: 8:14pm

Andy Anderson, Vice President

Date

Marsha Thole, Secretary

Date