

APPROVED SHHA Monthly BOD Meeting Minutes

Prepared by Betsy Rodriguez

1. **CALL TO ORDER:** The monthly SHHA Board meeting will be called to order by the President at 7:00 p.m. at the Sandia Heights Homeowners Association Office 2-B San Rafael NE, Albuquerque, NM. The VP was appointed and a quorum was declared.
2. **ROLL CALL:** (P- Present; A-Absent)

	P	A	E		P	A	E		P	A	E
President – Phyllis Moore	X			Andy Anderson	X			Burt O’Neil	X		
VP– Kate Fry	X			Bob Bower	X			Joe Pappe	X		
Secretary – Michele Munson			X	Sandra Brown			X	Michael Pierce	X		
Treasurer - Ed Tull	X			Jon Cashwell		X		Sarah Pirkl			X
Phil Abshere	X			George Connor	X			Dick Wavrik	X		
Ana Acosta			X	Pete Heinsteinst	X			Mike Winokur	X		

Guests: None

3. **MINUTES** from the BOD meeting, September 8: Distributed via email on September 10. Approved.
4. **REPORTS OF OFFICERS**
 - a. **PRESIDENT (Phyllis Moore):**
 - (1) Thanks were expressed to the VP, volunteers, and office staff for the work done in the president’s absence.
 - (2) George Connor and Joe Pappe were thanked for having the Chamisa and Juniper trees trimmed by the BC Public Works along the art work on Tramway Trail between Cedar Hill and Live Oak Road.
 - (3) A November Grit article has been written requesting interested residents sign up by November 5 for the Ad hoc committee which is being formed to address septic tank issues.
 - (4) In future Meet ‘n’ Greet announcements it will be noted when the speaker will commence their presentation.
 - (5) An Ad hoc committee will be established to investigate the sewer and septic tank issues.

MOTION: That a special committee be formed to address the sewer and septic tank issue with the County. The chairperson will be Pete Heinsteinst and Bob Bower will also serve on the committee.

Approved

GEN 2010-10-13-2-1

- (6) Each chairperson was asked to notify Phyllis of their scheduled meeting so that she may attend.
- (7) Prior to the annual meeting in June each committee is encouraged to establish 1-2 goals.

- b. VICE-PRESIDENT (Kate Fry):
 - (1) Executive Committee actions from October 6 meeting:
 - a) A relationship has been established with a land use attorney to advise SHHA as needed on actions regarding the Tramway/Paseo property.
 - b) Research was done on digital archiving and a proposal was received. The office estimated that it will take approximately 30 hours of their time to scan the ACC/CSC files. The EC approved those hours.
 - c) The EC recommends that Board approve formation of an ad hoc committee to address septic and sewer issues.
 - d) The EC declined to re-introduce a bylaws change to allow for Associate Members.
 - e) The EC directed the CSC to pursue all violations to the full extent.
 - (2) The VP will research the necessity of making a motion regarding legal financial support for CSC and ACC violations.
 - (3) An Article for the November GRIT about mowing of County right-of-way will be submitted.
- c. SECRETARY (Michele Munson): Nothing to report
- d. TREASURER / FINANCE (Ed Tull):
 - (1) The September treasurer and budget report were emailed on October 7.
 - (2) 2011 Budget input is required from each committee chair by October 15.
 - (3) The CSC requested a budget of \$20,000 for 2011 legal expenses at the EC meeting but it was declined.
 - (4) George Conner requested and was approved a budget of \$6000 to acquire legal services for potential Tramway/Paseo Property zoning changes.
 - (5) The 2010 Internal Financial Review Committee has been established.

5. REPORTS OF STANDING COMMITTEES:

- a. Architectural Control Committee (Bob Bower):
 - (1) The Minutes of 01 and 15 September were emailed to the Board on September 16 and October 7.
 - (2) An article about the Neighborhood Review was submitted for the October Grit.
 - (3) Status of a lawsuit vs. SHHA and a homeowner et al. (2d story addition)
 - SHHA submitted A Motion to Dismiss on 15 September.
 - A Request for Hearing was submitted on 16 September.
 - The Plaintiff's Response was received and SHHA reply is in progress.
 - We expect a November Court date unless something else develops.
 - (4) Status of SHHA v. Homeowners (white garage door)
 - The Defendant filed a Motion of Denial on 9 September.
 - The SHHA attorney will file a Motion for Summary Judgment.
 - (5) ACC Application decisions in September: 31
 - (6) Requests for Board action: None
- b. Covenant Support Committee (Dick Wavrik):
 - (1) The meeting minutes were emailed to the board on September 24.
 - (2) 18 Cases were worked on in October.
 - o 5 Closed
 - o 3 Having attorney interaction
 - o 4 Assigned waiting CSC action by the CSC members
 - o 6 SHHA letters were written and violations will be monitored

- (3) Major areas this month involved yard maintenance concerns.
- (4) The September legal bill was \$1247.
- (5) The committee is revising the CSC Charter.

c. Community Service and Membership (Mike Winokur) :

- (1) The September meeting minutes were distributed via email on September 30, 2010.
- (2) The committee is looking into replacing membership cards next year.
- (3) The Christmas party will be held at the County Line. More details will follow.

d. Communications and Publications (Burt O'Neil):

- (1) The Meeting minutes were emailed to the board on September 29, 2010.
- (2) A video of the septic tank presentation will be made available on our website in approximately two weeks.
- (3) The 2011 Resident Directory will be emailed on Friday to each committee for review and proposed changes.

e. Parks and Safety (Report by George Connor):

- (1) A 2010 CIP road priorities list generated by Jon Cashwell, Gene Church, & George Connor was distributed. The board is encouraged to review the list and email George within three weeks of any changes and comments.
- (2) A committee charter review meeting will be re-scheduled next month.

f. Nomination Committee (Kate Fry): Nothing to report

6. UNFINISHED BUSINESS:

Action Items from last board meeting:

- a. George Connor and Joe Pappé: prepare a BC Public Works request for trimming. **CLOSED**
- b. Office: research digital archiving possibilities and report back to the EC. **CLOSED**
- c. Kate & Phyllis: research real property management. **OPEN**
- d. George Connor: research NAHA record keeping and retention schedules. **OPEN**
- e. CS&M will provide an article in the October GRIT regarding the Tree lottery program. **CLOSED**
- f. George: will look into getting pedestrian right of way signs. **CLOSED**

7. NEW BUSINESS:

8. ACTION ITEMS RESULTING FROM OCTOBER MEETING:

- a. Each chairperson: email president of committee meeting times.
- b. Each committee: establish 1-2 goals
- c. VP: research motion regarding legal financial support for CSC/ACC
- d. VP: submit an article for the November GRIT about mowing
- e. C&P: make septic tank video available on website within two weeks
- f. Board members: review the CIP list

9. ANNOUNCEMENTS: None

10. NEXT MEETING: November 10, 2010

11. ADJOURNMENT: 8:40pm

Phyllis Moore, President

Date

Kate Fry, Vice President

Date