

Draft SHHA Monthly BOD Meeting Minutes March 11, 2009, 7 p.m.

1. CALL TO ORDER: The monthly SHHA Board meeting was called to order by the President at 7:00 p.m. at the Sandia Heights Homeowners Association Office 2-B San Rafael NE, Albuquerque, NM. The secretary was present and a quorum was declared.
2. ROLL CALL: (P- Present; A-Absent)

	P	A	E		P	A	E		P	A	E
President – Sy Caudill	X			Kerney Bolton	X			Phyllis Moore	X		
VP– Andy Anderson	X			Bruce Childs	X			Burt O'Neil 7:13	X		
Secretary – Marsha Thole	X			Frances Desonier	X			Mona Lee Schilling			X
Treasurer - Ed Tull	X			Pete Heinstei	X			Mike Winokur			X
Phil Abshere			X	Jim Irving	X						

Guests: SHHA members: Ed Whitten, Don Wortman

3. MINUTES from the BOD meeting, 11 February 2009: distributed via email February 13. Approved
4. REPORTS OF OFFICERS
 - a. PRESIDENT (Sy Caudill):
 - (1) Committee List: Approved

Business was suspended at 7:04

Don Wortman expressed concern that liquor might be sold at the CVS pharmacy.

<p>MOTION: The president will send a letter to the appropriate authorities asking to be informed if a liquor license is requested.</p>
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Adopted

2009-03-11-01 GEN

Business was resumed at 7:27

(2) New officers: Ed Tull, Marsha Thole and Andy Anderson will stay on as officers.

The president position needs to be filled. The officers will be voted on at the April meeting.

(3) New board members: We have received three candidates for the board.

(4) Budget increase for new members benefit:

CS&M requests a budget increase for a member benefit program for 10 swim passes.

<p>MOTION: to authorize the 10 swim pass program.</p>

Adopted

2009-03-11-02 CS&M

CS&M requests a budget increase to fund board approved activities.

MOTION: to revise the CS&M 2009 budget to a total of \$26060. Kerney will update and provide the treasurer with the CS&M line item budget. Adopted 2009-03-11-03 CS&M

- (5) Overall budget surplus less new initiatives: We should continue to return benefits to members.
- (6) Bylaw changes: This will be deferred to the Bylaws Committee.
- (7) Recycling: This is still being investigated.
- (8) CVS: reported above.

b. VICE-PRESIDENT (Andy Anderson): No report

c. SECRETARY (Marsha Thole): Each committee needs to have a brief report to include the highlights of the year. This report will be incorporated into the annual meeting minutes. A more detailed report will be filed with the state in June and filed in Official Record Book, ORB.

d. TREASURER / FINANCE (Ed Tull):

- (1) February Treasurer Report and Budget emailed to the board on March 5.

5. REPORTS OF STANDING COMMITTEES:

a. Architectural Control Committee (Kerney Bolton):

- (1) February 18 Meeting minutes were emailed to the board on March 6.

b. Covenant Support Committee (Pete Heinstein):

- (1) The minutes were distributed via email on March 10.
- (2) The CSC has approved new operating procedures for processing complaints.

c. Community Service and Membership (Kerney Bolton – Acting Chair):

- (1) Meeting minutes were emailed to the board on March 9.
- (2) Meet ‘n’ Greet: The next one is scheduled for Saturday, March 28. An arborist will be attending.
- (3) Coffeehouse: The next Coffeehouse has been scheduled for April 18.
- (4) Request for budget increase for Swim & Tennis pass member benefit: Has already been approved.
- (5) Member cards: A graphic design for the cards is being worked on.

d. Communications and Publications (Burt O’Neil):

- (1) Website: The online GRIT needs a button to push to get to next page. Burt will look into this.

e. Parks and Safety (Frances Desonier):

- (1) Security: The committee will undertake an action item to look at the security report.

- f. Bylaws Committee (Marsha Thole):
 - (1) Parliamentary Lesson: 'to lay on the table' is a temporary move to lay current business aside is done by making a motion and then another motion for business to be resumed. A motion can remain in place until the next meeting in order for research to be done.
 - (2) Proposed 2009 bylaw amendments: a notice is in the GRIT and on the website.

MOTION: to approve these amendments with the changes.
 Adopted 2009-03-11-4 Bylaws

- g. Nomination Committee (Andy Anderson): The GRIT will include an article stating that no board nominations can be made from the floor.

- h. Community Relations (Phyllis Moore)
 - (1) Another luncheon will be scheduled.

6. UNFINISHED BUSINESS:

Action Items:

- a. Kerney Bolton is to work with Church of the Good Shepherd in resolving the parking lot lighting problem. CLOSED
- b. Committee chairs will query their volunteers for board positions. CLOSED
- c. The president is to pursue a postal contract station. CLOSED
- d. President and office staff door prizes for the annual meeting. CLOSED
- e. Office staff will schedule attendance at an Access course. CLOSED

7. NEW BUSINESS:

- a. C&P will check on the inconsistencies in SHHA logo identification used for communications and publication and will establish an identity that is consistent.

8. ACTION ITEMS RESULTING FROM MARCH MEETING:

- a. President: will write a letter to county officials regarding liquor licenses.
- b. CS&M: Kerney will provide an updated line item budget to the treasurer.
- c. CRC: will continue to work on recycling.
- d. P&S: will investigate the security report with regards to vandalism.
- e. C&P: will establish a logo and make sure it is used consistently.
- f. C&P: will look into contracting a webmaster.
- g. Bylaws: will post bylaw amendments to website.

9. ANNOUNCEMENTS: None

10. NEXT MEETING: Wednesday, April 8, 2009, at 7pm in SHHA office

11. ADJOURNMENT: 9:14 pm

Sy Caudill, President

Date

Marsha Thole, Secretary

Date