

**APPROVED SHHA Monthly BOD Meeting Minutes
March 10, 2010, 7 p.m.**

1. CALL TO ORDER: The monthly SHHA Board meeting will be called to order by the President at 7:00 p.m. at the Sandia Heights Homeowners Association Office 2-B San Rafael NE, Albuquerque, NM. The secretary was present and a quorum was declared.
2. ROLL CALL: (P- Present; A-Absent, E-Excused)

	P	A	E		P	A	E		P	A	E
President – Andy Anderson	X			Bruce Childs	X			Burt O'Neil 7:20	X		
VP– Phyllis Moore	X			Larry Desonier	X			Melissa Puckett			X
Secretary – Frances Desonier	X			Kate Fry	X			Mona Lee Schilling – on leave of absence			X
Treasurer - Ed Tull	X			Pete Heinstein	X			Marsha Thole	X		
Phil Abshere	X			Jim Irving	X			Dick Wavrik	X		
Bob Bower	X			Michelle Munson	X			Mike Winokur	X		

3. MINUTES from the BOD meeting, 10 February 2010: Distributed via email on February 12.
APPROVED

4. REPORTS OF OFFICERS

a. PRESIDENT (Andy Anderson):

- (1) Committee List: The Bylaws committee has lost one member.
- (2) CSC violation procedures: The EC met with the SHHA attorney and gave some guidelines to the CSC which will in turn create 'CSC guidelines and procedures' which will be brought to the board.
- (3) Board survival mode: The board is losing 5 directors this year and we have 18 now. 14 directors are needed to do business. Subsequently the EC recommends elimination of the CRC and the Bylaws committee through a Bylaws amendment at the annual meeting. The Bylaws function will be passed on to the secretary.

<p>MOTION: To amend the bylaws to eliminate the CRC committee. 2010-03-10-1 GEN APPROVED</p>

<p>MOTION: To amend the bylaws to eliminate the Bylaws Standing Committee and move that function under the secretary. 2010-03-10-2 GEN APPROVED</p>
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- (4) CIP: Board members are requested to submit any ideas on input areas to the EC. The EC is looking for a volunteer to takeover this task.

b. VICE-PRESIDENT (Phyllis Moore):

- (1) Nomination process: The President and Vice President officer positions are needed for the new slate of officers. We also need at least three new board members to make up for the five that are leaving in June. Committee chairs are requested to ask their volunteers if they want to serve on the board and tell them to contact Phyllis.

c. SECRETARY (Frances Desonier): Nothing to report.

d. TREASURER / FINANCE (Ed Tull):

- (1) February treasurer report and budget were emailed on March 1.
- (2) One CD will mature on March 13 and it will be rolled over at the highest CD rate available.

5. REPORTS OF STANDING COMMITTEES:

a. Architectural Control Committee (Pete Heinstein):

- (1) Reports for Feb 3 and Feb 17 meetings were distributed via email on Feb 23 and Mar 8.

b. Covenant Support Committee (Dick Wavrik):

- (1) Report from Feb 16 meeting was distributed via email on Feb 23.
- (2) Three outstanding CSC complaints may be reopened depending on direction from the EC after their next meeting.
- (3) The fourth complaint involves a utility trailer moved from a lot to a common area. It has been joined by a second utility trailer for which we have not had a complaint.
- (4) Wording on the SHHA Website will be modified per EC direction, eliminating the face-to-face references as a form of resolving complaints.

c. Community Service and Membership (Frances Desonier – acting chair):

- (1) Feb 22 meeting minutes distributed via email on Mar 1.
- (2) Our next Volunteer Luncheon is scheduled for April 10 at Sandiagos. Menu Selection forms, one for each person, will be sent out by Sheraz on 3/15 and must be returned no later than 3/26.
- (3) Volunteer Recognition Award nominations will need to be received no later than 3/15. Please review the Volunteer Recognition Selection Criteria when making your nomination and remember these awards are for truly outstanding achievements.
- (4) The next Coffeehouse is scheduled for April 17.
- (5) Our next Meet N Greet is scheduled for Saturday, May 22.
- (6) CS&M requests that 18 folding chairs be purchased using SHHA operations budget for the use of members when listening to our speakers at our Meet N Greets. We are considering other options for future Meet N Greets. Perhaps not scheduling a speaker at all, or having afternoon or evening social gatherings, perhaps even at alternative sites (courtyard area or 4 Seasons Pool area, etc). Frances will ask the committee to find out exactly what kind and how many chairs they really want.
- (7) SHHA Christmas Gathering has been scheduled at County Line for December 8, cocktail social at 6:30, followed by dinner buffet at 7PM.

d. Communications and Publications (Burt O'Neil):

- (1) Feb 2 meeting minutes distributed via email on Mar 8.
- (2) The GRIT is now being archived on the website in PDF format.

e. Parks and Safety (Larry Desonier):

- (1) No meeting this month.
- (2) Seeds for Gov Officials: sign pollution in Sandia Heights, safety study and possible speed radar instead of speed bumps.

f. Nomination Committee (Phyllis Moore): Discussed above

g. Bylaws Committee (Marsha Thole):

- (1) Parliamentary Lesson – committee minutes need to state whether a vote was taken when the committee makes policy. As long as issues are presented to all committee members where they can add comment and vote on it via teleconference or email, it is acceptable without a formal physical meeting.
- (2) Draft Articles I-VI & listing – board input is still needed.
- (3) Sarbanes Oxley has two aspects that apply to non profits even though we are not a stock holding corporation.

h. Strategy and Planning (Larry Desonier – Acting Chair):

- (1) Proposed charter – This is a moot point since the CRC (now called Strategy and Planning) will be eliminated.

6. UNFINISHED BUSINESS:

Action Items from last board meeting:

- a. C&P: distribute to the board the ground rules for the GRIT. CLOSED
- b. EC: will discuss the proposed charter for S&P. CLOSED
- c. BC: will discuss the inclusion of the Sarbanes-Oxley Act as it applies to non-profit organizations such as SHHA to the bylaws. CLOSED
- d. BC: Marsha will email all documents needed to compare the bylaws and the draft revisions to the board. CLOSED
- e. Sheraz: The document of bylaws comparison submitted to the EC via email will be emailed to the board as well. CLOSED
- f. BOD: review draft bylaw articles and provide comments to Marsha Thole NLT March 6. CLOSED

7. NEW BUSINESS: None

8. ACTION ITEMS RESULTING FROM MARCH MEETING:

- a. Sheraz: email original bylaws to board members.
- b. Bylaws: to submit a comparison document of bylaw amendments to the board.

9. ANNOUNCEMENTS: Annual Meeting is per the bylaws scheduled for Saturday, June 12, 2010.

10. NEXT MEETING: Wednesday, April 14, 2010

11. ADJOURNMENT: 8:15 pm

Andy Anderson, President

Date

Frances Desonier, Secretary

Date