

APPROVED MEETING MINUTES
SHHA Monthly BOD Meeting, July 14, 2010, 7 p.m.

Prepared by Sheraz Saint-Lôt

1. CALL TO ORDER: The monthly SHHA Board meeting will be called to order by the President at 7:09 p.m. at the Sandia Heights Homeowners Association Office 2-B San Rafael NE, Albuquerque, NM. The secretary was present and a quorum was declared.
2. ROLL CALL: (P- Present; A-Absent)

	P	A	E		P	A	E		P	A	E
President – Phyllis Moore	X			Andy Anderson			X	Burt O’Neil	X		
VP– Kate Fry	X			Bob Bower	X			Sarah Pirkl	X		
Secretary – Michele Munson	X			Sandra Brown	X			Dick Wavrik	X		
Treasurer - Ed Tull	X			Bruce Childs	X			Mike Winokur	X		
Phil Abshere			X	George Connor	X						
Ana Acosta	X			Pete Heinstein			X				

Guests: Jon Cashwell and Joe Pappe (Michael Pierce was invited but unable to attend)

3. MINUTES from the BOD meeting, May 12: Distributed via email on May 14. Approved
 MINUTES from Annual Meeting: Distributed via email on June 14. Approved
 MINUTES from the Town Hall Meeting: Distributed via email on June 16. Approved
4. REPORTS OF OFFICERS
 - a. PRESIDENT (Phyllis Moore):
 - (1) Six action items from the Town Hall Meeting:
 1. Don Aunapu: One of the problems that we are encountering in Sandia Heights, is that you cannot file a violation if you are not in the same unit. If my neighbor builds something against the covenants, I cannot report it because they are in a different unit. I think this is wrong. If something happens in Sandia Heights it affects every-one in the community. It should not matter in which unit the violation occurs.
Assigned to: ACC & CSC. A workshop will be scheduled to include the ACC, CSC and SHHA attorney. CLOSED
 2. Rose Fernandez: How do we get our house out of a flood zone?
Assigned to: George Connor. George investigated this issue with AMAFCO and wrote a one page document that was sent to the homeowner and put on the website. CLOSED
 3. Mary Lou Sinnott: Trees needs to be trimmed on Bobcat and Tramway Lane.
Assigned to Parks & Safety. The SHHA Office forwarded this request to the County. CLOSED
 4. Bob Williams: There are many vendors in vehicles on Tramway Blvd., which is a state highway and this is illegal. If you call the non-emergency Sheriff number we can get rid of the noisy bikers and illegal vendors.

Assigned to: EC. It was suggested that a previous GRIT article written about this subject be found and put in the GRIT again. OPEN

5. Robert Frary: I applaud the association on the tree lottery. But as I walk my dog I see literally dozens of these elms growing on the County easement. Could the Association get some kind of program to get homeowners to get out and dig these up? Put a picture of the elm tree and the leaves on the SHHA website so residents know what it is. We need some kind of program to get these out of the way.

SHHA Office contacted the county and was told that the homeowners themselves must call the County and request the tree be removed. The tree will be treated with Garlon. An Article should be published in the GRIT.

Assigned to: SHHA Office. The office contacted Mr. Frary and the request was forwarded to the County. **CLOSED**

6. Margaret Samuelsen: She is the treasurer of the Wildflower Club. Volunteers and a chair are needed. The club is an informal organization, not formally sanctioned by the SHHA, which has announcements in the GRIT of meetings, garden tours, and other events. If more volunteers are not acquired the club will not do very well in the fall.

Assigned to: Phyllis and SHHA office. Ms. Samuelsen was contacted and offered space in the August GRIT. **CLOSED**

- (2) Committee List – A list has been provided but this will change once the new board members are assigned to committees.
(3) Orientation – this is the first year that an orientation has been done, the slides are attached.
(4) New board members: Jon Cashwell, Joe Pappé and Michael Pierce would like to join the SHHA Board.

MOTION: to elect Jon Cashwell, Joe Pappé, and Michael Pierce to the board.

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- b. VICE-PRESIDENT (Kate Fry):

- (1) Motion regarding treasurer.

MOTION: Pursuant to the SHHA Bylaws, Article IV, Section 4.1, the Board of Directors vote to approve an additional year of office, ending with the 2011 Annual Meeting, for Treasurer Ed Tull.

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- (2) A meeting is being scheduled with Sandia Peak Utility Company, this is an annual event. There is a five year contract with Sandia Peak Utility Company that ended on June 30, 2010 therefore a new contract will be negotiated.
(3) The orientation briefing for new board members is a new process and hopefully a positive learning experience.
(4) A workshop will be set up with ACC, CSC, and the SHHA attorney in the near future.
(5) GRIT articles were submitted:
1. Appeal for committee volunteers, with overview of committee functions.
2. Publicity for August GRIT regarding the CS&M pool party.
3. Bear Safety Article was written for the July GRIT.
A comment was made that perhaps a survey could be done to see how many residents actually read the GRIT.
(6) An annual review of committee charters will be undertaken to make sure they are still relevant.

- c. SECRETARY (Michele Munson):
 - (1) The annual report of recognized neighborhood was filed with the county.
- d. TREASURER / FINANCE (Ed Tull):
 - (1) June treasurer and budget report were emailed on July 6. There was no meeting in May or June.
 - (2) A CD matured on June 11 which was rolled over for 17 months at 1.54%.
 - (3) New Mexico gross receipts tax has been paid.

5. REPORTS OF STANDING COMMITTEES:

- a. Architectural Control Committee (Bob Bower):
 - (1) Minutes for May 5 and 19 meetings were distributed via email on May 20 and June 8.
 - (2) Minutes for June 2 and 16 meetings were distributed via email on June 16 and July 7.
 - (3) A letter was sent to 30 local roofing contractors about the ACC guidelines and Sandia Heights Covenants.
 - (4) An article was written for the July GRIT on ACC approval process and an article about Solar Panels for the August GRIT.
 - (5) Letters from the SHHA attorney were written to two residents with outstanding covenant violations:
 - 1. White garage door
 - 2. Unapproved trim color
 - (6) A letter was sent to ISIS Development Corp. (Tim Lopez) regarding the Las Pradas, Unit 16 development project to inquire about any recent plans that they may have.
 - (7) The chairman is working on getting a point of contact for the September 25th Meet & Greet with the County Environmental Dep't for a briefing on septic systems. An article will be written for the September GRIT requiring that people RSVP to the office so that another location can be scheduled if there are many people who sign up for it.
 - (8) The ACC Annual Report for 2009/2010 was submitted.
- b. Covenant Support Committee (Dick Wavrik):
 - (1) July 8 meeting minutes distributed via email on July 12.
 - (2) CSC has three new members: Sandra Brown, Ana Acosta and George Connor.
 - (3) We will have a scheduled meeting (if required) the 2nd Tuesday of the month at 7pm.
 - (4) Activity for June-July
 - o 15 complaints
 - o 1 request for re-evaluation
 - o 7 closed (one rejected as not in Unit and 1 mile from violator)
 - o 5 letters sent to violators
 - o 2 in evaluation stage
 - (5) Complaint Types
 - o RV/Boats - 7
 - o Condition of yard/trash cans - 7
 - o Light intrusion - 1
- c. Community Service and Membership (Mike Winokur) :
 - (1) May 24 meeting minutes distributed via email on June 8.
 - (2) June 28 meeting minutes distributed via email on July 7.
 - (3) The next Meet 'n' Greet is scheduled for September 25. Bob Bower has contacted the County to invite a speaker to provide a presentation on the new septic system regulations.

Should this be a popular subject and require more space than the SHHA office we will plan for alternate venues.

- (4) The committee recommends that folding chairs be purchased as originally proposed with the understanding that the committee has no budget for these chairs and if buying them causes them to overrun its budget, the Board will provide the additional funds to the committee. It was requested that the committee come back with a proposal as to the number of chairs and the cost.
- (5) The SHHA Pool Party is scheduled for Saturday, August 28 at the Four Seasons Pool & Tennis Club. The committee is working on the details.
- (6) The next Coffeehouse is scheduled for September 18.
- (7) The Tree Lottery was a great success and the committee will be requesting more funds for the 2011 budget.

d. Communications and Publications (Burt O'Neil):

- (1) The GRIT is now in pdf format and has archived 2010 copies.
- (2) An article will be written stating that residents can be taken off of the GRIT mailing list if they do not want it mailed to them.

e. Parks and Safety (No Chairman): No report

f. Nomination Committee (Kate Fry):

- (1) This committee is in charge of recruiting new board members and has typically fallen on the shoulders of the Vice President. This year we would like everyone to help with the recruitment process.

6. UNFINISHED BUSINESS:

Action Items from last board meeting:

- a. Committee Chairs: to send annual report to secretary by May 15. CLOSED

8. NEW BUSINESS:

- (1) George Connor: Mr. Mhoon requested a meeting with the SHHA president. A meeting was held on June 28 at 9am. Minutes of the meeting were distributed to the board members.

MOTION: SHHA supports encouraging the County to request the landowner to work with SHHA on any development which will be consistent with the existing County zoning principles and this support includes funding for legal advice.

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9. ACTION ITEMS RESULTING FROM JULY MEETING:

- a. CS&M Chair: will notify SHHA office of Pool Party details for article in the August GRIT before 4pm on Thursday.
- b. C&P: will write an article letting residents know that they can be taken off the mailing list for the GRIT.
- c. EC: will set up a workshop with the SHHA attorney and the ACC and CSC committee members.
- d. Sheraz and George: will search for article that speaks to the issue raised by Bob Williams at the Town Hall Meeting regarding who to call at the County regarding vendors on Tramway and a similar article will be put in the GRIT.

10. ANNOUNCEMENTS: None

11. NEXT MEETING: Wednesday, August 11

12. ADJOURNMENT: 8:44 pm

Phyllis Moore, President

Date

Michele Munson, Secretary

Date