

Draft SHHA Monthly BOD Meeting Minutes February 11, 2009, 7 p.m.

1. CALL TO ORDER: The monthly SHHA Board meeting was called to order by the president at 7:00 p.m. at the Sandia Heights Homeowners Association Office 2-B San Rafael NE, Albuquerque, NM.
2. ROLL CALL: (P- Present; A-Absent)

	P	A	E		P	A	E		P	A	E
President – Sy Caudill	X			Kerney Bolton	X			Jim Irving	X		
VP– Andy Anderson	X			Bruce Childs	X			Phyllis Moore	X		
Secretary – Marsha Thole	X			Alyson Clark			X	Burt O'Neil			X
Treasurer - Ed Tull			X	Frances Desonier	X			Mona Lee Schilling	X		
Phil Abshere			X	Pete Heinstei	X			Mike Winokur 7:17	X		

Guests: None

3. MINUTES from the BOD meeting, 14 January 2009: distributed via email.
Corrections: Bylaws changes will be published to the community on the website instead of through the GRIT. Approved with changes.
4. REPORTS OF OFFICERS
 - a. PRESIDENT (Sy Caudill):
 - (1) Committee List – Marty Evans is no longer a volunteer on the P&S. List approved with this change.
 - (2) Bylaws changes
 - (3) New officers - If you intend to leave the board or if you are interested in being an officer let Andy and Sy know.
 - b. VICE-PRESIDENT (Andy Anderson): Nothing to report
 - c. SECRETARY (Marsha Thole): There is no requirement that committees write up minutes but they must write a report.
 - d. TREASURER / FINANCE (Ed Tull): Report given by the president.
 - (1) December Treasurer Report and Budget emailed to the board on February 5.
 - (2) SHHA files taxes as a 528 Homeowners Association. An accounting firm was hired to look at our 2008 financial reports and everything was found to be in order.
 - (3) Motion

<p>MOTION: That the following people be approved to comprise the 2009 Financial Review Committee: Bob Francis (Chairman), Cheryl Iverson and Andy Anderson. Adopted 2009-02-11-1 FIN</p>

5. REPORTS OF STANDING COMMITTEES:

a. Architectural Control Committee (Kerney Bolton):

- (1) Bob Bower, Kate Fry, Ira Hertzoff and Don Aunapu have recently joined the committee.
- (2) Meeting minutes were emailed to the board.
- (3) ACC joined with CSC to write a letter to a homeowner who has recently begun rebuilding a wall that was to have been torn down 10 years ago per the homeowner's agreement.

b. Covenant Support Committee (Pete Heinstein):

- (1) The minutes were distributed via email.
- (2) There is a covenant violation involving a parked trailer.

c. Community Service and Membership (Kerney Bolton – Acting Chair):

- (1) Meet 'n' Greet – the next one is scheduled for March 28. We hope to have an arborist attend.
- (2) Coffeehouse – The next one is scheduled for April 13. We are hoping to get the parking lot lighting situation remedied before then. The board is willing to assist the church in making the lighting improvements.

MOTION: to appoint Kerney to do the research and meet with the Church principles to come up with an agreement. The board will provide up to \$5000 for this project.

Adopted

2009-02-11-2 CS&M

- (3) Member cards – have not been ordered yet. A letter was mailed to businesses in the vicinity to see whether they would be interested in giving SHHA members a member discount benefit. The letter was mailed last week and we have had two positive responses to date.

d. Communications and Publications (Burt O'Neil): No Report

e. Parks and Safety (Frances Desonier):

- (1) Safety vests – we have sold 150 and will purchase more.
- (2) Wendy Well's request for the board to sign a pledge was not discussed at the last meeting because there was no quorum present. It will be discussed at the next P&S meeting.

f. Bylaws Committee (Marsha Thole):

- (1) A notice has been put on the website and will be in the March GRIT for the general membership to give their input to the bylaws committee by March 14.
- (2) Parliamentary lesson: The Secretary gave a short lesson on the reporting requirements of committees, and explained the difference between minutes and reports.

g. Nomination Committee (Andy Anderson): We have received three nominations for candidates for the Board. All chairmen are asked to query their volunteers for interested in serving on the Board.

- h. Community Relations (Phyllis Moore):
 - (1) Our capital outlay request was submitted.
 - (2) Action items were assigned to each committee member.
 - (3) A question was raised about Michael Weiner's interest in having a post office near or in Sandia Heights. The President agreed to take this action item.

6. REPORTS OF SPECIAL COMMITTEES: No report

7. UNFINISHED BUSINESS:

Action Items:

- a. The bylaws state that the annual meeting will be on the first Sat. in June. This will be changed to avoid a conflict with Memorial Day weekend to the second Sat. in June. An amendment will be made to that effect. Notification in 60 days. CLOSED
- b. C&P: will look into putting the committee meeting minutes, excluding Covenant Support Committee, on the website. CLOSED

8. NEW BUSINESS:

- a. We now have a lost-and-found button on the index page of the website that will take you directly to the items that have been lost or found.
- b. The board approved expending tuition funds for the office staff to take a course on Access database software.

9. ACTION ITEMS RESULTING FROM FEBRUARY MEETING:

- a. Kerney Bolton will work with the Church of the Good Shepherd in getting the lighting situation resolved.
- b. Committee chairs will query their volunteers for board positions.
- c. The president will pursue a postal contract station.
- d. The president and office staff will obtain door prizes for the annual meeting.
- e. Office staff will schedule attendance at an Access course.

10. ANNOUNCEMENTS: None

11. NEXT MEETING: Wednesday, March 11, 2009, at 7pm, SHHA office

12. ADJOURNMENT: 8:14 pm

Sy Caudill, President

Date

Marsha Thole, Secretary

Date