

Approved SHHA Monthly BOD Meeting Minutes August 12, 2009, 7 p.m.

1. CALL TO ORDER: The monthly SHHA Board meeting was called to order by the President at 7:00 p.m. at the Sandia Heights Homeowners Association Office 2-B San Rafael NE, Albuquerque, NM. The secretary was present and a quorum was declared.
2. ROLL CALL: (P- Present; A-Absent)

	P	A	E		P	A	E		P	A	E
President – Andy Anderson	X			Bruce Childs	X			Burt O'Neil 7:05	X		
VP– Phyllis Moore			X	Larry Desonier 7:05	X			Mona Lee Schilling	X		
Secretary – Frances Desonier 7:05	X			Kate Fry	X			Marsha Thole	X		
Treasurer - Ed Tull	X			Pete Heinstein	X			Dick Wavrik	X		
Phil Abshere		X		Jim Irving			X	Mike Winokur	X		
Bob Bower	X			Michelle Munson			X				

Guests:

John Chavez, Larry Buynak, Richard Abruzzo: Sandia Heights Services
Kerney Bolton, resident and SHHA member.

3. MINUTES from the BOD meeting, July 8, distributed via email July 10.
No corrections. Approved

4. REPORTS OF OFFICERS

a. PRESIDENT (Andy Anderson):

- (1) Committee List: approved with corrections.
- (2) Recycling
- (3) Tree lottery
- (4) Loan of office equipment to SHHA members
- (5) Open space property update

MOTION: Board members and committee volunteers will be permitted to sign out the camera, noise and light meters for the purpose of SHHA Business. *This will be put in the policies and procedures.*
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b. VICE-PRESIDENT (Phyllis Moore): No report

c. SECRETARY (Frances Desonier): Nothing to report

d. TREASURER / FINANCE (Ed Tull):

- (1) July budget and treasurer reports were emailed to the board on August 10.
- (2) August meeting minutes were emailed to the board on August 11.
- (3) The General Liability insurance policy has been renewed with Kinney Agency.

5. REPORTS OF STANDING COMMITTEES:

- a. Architectural Control Committee (Pete Heinstein):
 - (1) June meeting minutes were emailed to the board July 8.
 - (2) July meeting minutes were emailed to the board on August 10.
- b. Covenant Support Committee (Dick Wavrik):
 - (1) July meeting minutes were emailed to the board on August 12.
 - (2) Review of covenants will be done by the office staff.
- c. Community Service and Membership (Mona Lee Schilling):
 - (1) June meeting minutes were emailed to the board July 20.
 - (2) July meeting minutes were emailed to the board on August 10.
 - (3) Tree removal lottery/subsidy:

MOTION: Move that the approved FY 2009 budget for the CS&M be increased in the amount of \$5,000.00 for the purpose of establishing and funding a Pilot Tree Removal Incentive Program. Such funds to be administered by the CS&M under a separate line item entitled *Tree Removal Incentive Program*. Any such funds that are not expended prior to the end of FY 2009 shall automatically be applied to the CS&M budget FY 2010.

MOTION WITHDRAWN

- d. Communications and Publications (Burt O'Neil):
 - (1) Webmaster statement of work was emailed to the board.
- e. Parks and Safety (Larry Desonier):
 - (1) Crimereports.com is a national type database that the law enforcement has. An article will be written for the October GRIT related to crime statistics in Sandia Heights and neighboring areas.
- f. Bylaws Committee (Marsha Thole):
 - (1) Parliamentary lesson: Changes to minutes can be made two ways either at the meeting or through a motion.
 - (2) Standing rules:

MOTION: to pass the standing rules.
APPROVED

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- g. Nominating Committee (Phyllis Moore): No report
- h. Community Relations Committee (Phyllis Moore): No report

6. UNFINISHED BUSINESS:

Action Items from last board meeting:

- a. CRC & CS&M: will continue to work on recycling. CLOSED

- b. P&S: will investigate the security report with regards to vandalism. A request has been submitted for this information and will be presented to the board once obtained. CLOSED
- c. C&P: will look into contracting a webmaster. CLOSED
- d. Committee chairs: will meet regarding role clarity. CLOSED
- e. CRC: Advise Commissioner Wiener of the motor cycle speedway on Tramway on the weekends. OPEN
- f. CRC: CVS Zoning issues. OPEN
- g. Board members will review the standing rules to be approved at the next board meeting. CLOSED
- h. CSC: review two covenants at each meeting to make sure the covenants on the website are the same as the originals. CLOSED
- i. CS&M: submit a proposal for the tree lottery. CLOSED
- j. CS&M: provide more information to the board regarding recycling. CLOSED
- k. C&P: distribute to the board the ground rules for the GRIT. OPEN
- l. C&P: distribute to the board the webmaster statement of work. CLOSED
- m. CS&M: request a website link from the arborist of photos of trees that should not be in Sandia Heights. There is no link available. CLOSED

7. OLD BUSINESS:

- (1) Office back-up and recovery software. An offsite option will be investigated by the secretary.

8. NEW BUSINESS:

- (1) Consider name change for CRC: The EC will further discuss this.
- (2) Request that the concrete parking space placed at the far North end of the parking lot be removed: The secretary will call the landlord to request this.

9. ACTION ITEMS RESULTING FROM THIS MEETING:

- (1) Bylaws committee will review what changes need to be made and report back to the board.
- (2) EC will work on the CRC charter and name and make up of board members/volunteers.
- (3) Board members are requested to look at the website and the SOW for review.
- (4) Secretary will investigate the data back up system.
- (5) Secretary will call Mr. Mhoon regarding removal of the parking lot cement bumper.

10. ANNOUNCEMENTS: None

11. NEXT MEETING: Wednesday, September 9, 2009 at 7pm, SHHA office

12. ADJOURNMENT: 10:10pm

Submitted by:

Andy Anderson, President

Date

Frances Desonier, Secretary

Date