

## APPROVED SHHA Monthly BOD Meeting Minutes

**April 14, 2010, 7 p.m.**

Prepared Betsy Rodriguez

1. **CALL TO ORDER:** The monthly SHHA Board meeting was called to order and a quorum was declared by the President at 7:03 p.m. at the Sandia Heights Homeowners Association Office 2-B San Rafael NE, Albuquerque, NM. The secretary was absent no one was appointed pro tem.
2. **ROLL CALL:** (P- Present; A-Absent, E-Excused)

	P	A	E		P	A	E		P	A	E
President – Andy Anderson	X			Bruce Childs	X			Melissa Puckett	X		
VP– Phyllis Moore	X			Larry Desonier			X	Mona Lee Schilling – on leave of absence			X
Secretary – Frances Desonier			X	Kate Fry			X	Marsha Thole			X
Treasurer - Ed Tull	X			Pete Heinsteint	X			Dick Wavrik	X		
Phil Abshere	X			Michelle Munson	X			Mike Winokur	X		
Bob Bower			X	Burt O'Neil			X				

3. **MINUTES** from the BOD meeting, 10 March 2010: Distributed via email on March 12. Approved.
4. **REPORTS OF OFFICERS**
  - a. **PRESIDENT** (Andy Anderson):
    - (1) Committee List: Approved
    - (2) Jim Irving was recognized and congratulated for his years of service as a director of the Board and for serving on the Covenant Support & Bylaws Committees.
    - (2) CSC guidelines: The board will discuss this at the next board meeting.
    - (3) Annual Meeting: Francis and Sheraz have started working on the script and agenda for the annual meeting.
    - (4) 2010-2011 Board members: Phyllis has been working hard recruiting candidates. If you know of anyone who may be interested in serving on the board or as a volunteer please contact Phyllis.
  - b. **VICE-PRESIDENT** (Phyllis Moore):
    - (1) A County Coalition Meeting is being held tonight at 6pm and George Connor agreed to represent SHHA.
    - (2) Andy Anderson and Phyllis had a meeting with District 4 County Commissioner, Michael Weiner and he was commended on the efforts by the county on the removal of snow this past winter. Commissioner Weiner stated that the Eubank project is being delayed. We asked about tree removal within

the County easements and his response was to have SHHA contact Dave Mitchell with a copy of the request to Comm. Weiner.

- c. SECRETARY (Frances Desonier): In her absence she has requested:
  - (1) Committee chairs please submit your annual reports to the secretary by May 15.
- d. TREASURER / FINANCE (Ed Tull):
  - (1) March treasurer report and budget were emailed on April 8. Meeting minutes emailed on April 9.
  - (2) Current CD Interest Rates. The rates have not changed.
  - (3) 2010 Internal Financial Review: The internal financial review committee members will be: Bob Francis, Kate Fry, Cheryl Iverson and Darby Brockette.

Motion: The internal financial review committee members will be: Bob Francis, Kate Fry, Cheryl Iverson and Darby Brockette.

Approved

2010-04-14-1FIN

#### 5. REPORTS OF STANDING COMMITTEES:

- a. Architectural Control Committee (Pete Heinstein):
  - (1) Reports for March 3 and March 17 meetings were distributed via email on March 17 and April 8.
  - (2) A copy of a letter was received on April 14, 2010 from a Law Firm. This letter was addressed to the owners of 1035 Red Oaks Loop. A copy of this letter was emailed to Shannon Parden. The board will be updated regarding this matter.
  - (3) There is a construction project on 1204 Marigold Drive. The office received a phone call stating that the project might not be in accordance with the application. If this is accurate the SHHA attorney will be contacted to send a stop construction letter (court order) to the homeowner.
- b. Covenant Support Committee (Dick Wavrik):
  - (1) Report from March 23 meeting was distributed via email on March 26.
  - (2) The draft CSC Operating Procedures and Guidelines were approved by the CSC committee and presented to the EC. The Draft will be sent to the BOD for their review this week and to be discussed at the May board meeting.
  - (3) Complaint Status
    - a. Three complaints on trailers from a BOD have been temporarily closed pending Guideline approval.
    - b. A trailer complaint was rejected because the complainant was not in the same Unit nor directly affected. It was resubmitted by homeowner and is being acted on.
    - c. Two light pollution complaints were successfully resolved.

(4) The CSC is below its critical mass of members.

c. Community Service and Membership (Mike Winokur presenting report) :

(1) March 29 meeting minutes distributed via email on April 1.

(2) Next Meet N Greet is Sat. May 22<sup>nd</sup> and it will be a Spring Gala event and all committee chairs are asked to please prepare a 3 minute presentation with bullets for use on the LCD to encourage more volunteers. The board decided that because they are preparing for the June annual meeting unfortunately they do not have the time to accomplish this.

(3) The committee will purchase 10 chairs to match the ones that are already in the board room.

(4) The committee will be contracting with Vision Trust, Inc. to produce a video about SHHA and Membership Benefits for use on the LCD and website.

(5) A Picnic & Pool Party will be scheduled at the 4 Seasons for August 28.

(6) Next Coffeehouse Concert is April 17<sup>th</sup>, if you can volunteer, please contact Linda Bolton at 856-7120 or email: [NLightsMgt@aol.com](mailto:NLightsMgt@aol.com)

(7) The committee is losing two directors and is in great need of more volunteers for upcoming events.

(8) If you know any retail establishment that is interested in the merchant benefits program, please have them contact the office.

(9) We commend everyone who helped on the volunteer luncheon. It was a big success.

d. Communications and Publications (Burt O'Neil): No report

e. Parks and Safety (Larry Desonier): No report

f. Nomination Committee (Phyllis Moore):

(1) At this time we have 15 Board Members. We are always looking for people interested in serving on the board as well as on any committee.

(2) We have 4 new members and we would like to have more.

(3) New members include: George Connor, Sandra Brown, Sarah Pirkl and Ana Acosta.

(4) Proposed Slate of officers for 2010-2011 are:

Phyllis Moore, President

Kate Fry, Vice President

Secretary - Michelle Munson

Treasurer - Ed Tull

Motion: To accept the list of proposed slate of officers for 2010-2011.

Approved

2010-04-14-2 GEN

g. Bylaws Committee (Marsha Thole):

Jim Irving was present to discuss the draft bylaws for 2010 that were emailed to the board for review.

MOTION: The board agrees that the original bylaws will be presented along with the proposed bylaws. The rationale to be presented for the amendments at the annual meeting is a reflection of the board position. The proposed bylaws will include the renumbering, reordering and relocation within sections and will use the exact wording that is in the current bylaws with no changes whatsoever and no additions to ensure that all the verbiage of the original bylaws is in the proposed bylaws. There will be six amendments as follows:

1. We will have an amendment to accept the proposed bylaws in parliamentary format.
2. To add paragraph "Article I. Name"
3. To eliminate the Bylaws Committee and transfer the responsibility to the Secretary.
4. To eliminate the CRC Committee.
5. To change the wording on the Nominating Committee to indicate that the Vice President will be the chair.
6. Add "Section 8.2.Punctuation, Grammar, Article and Section Numbers." to the Standing Rules.

APPROVED

2010-04-14-3 GEN

h. Strategy and Planning (Larry Desonier – Acting Chair): No report

6. UNFINISHED BUSINESS:

Action Items from last board meeting:

- a. Sheraz: email original bylaws to board members. Emailed on March 11.  
CLOSED
- b. Bylaws: to submit a comparison document of bylaw amendments to the board.  
CLOSED

8. NEW BUSINESS:

9. ACTION ITEMS RESULTING FROM APRIL MEETING:

- a. Committee Chairs: please send annual report to the secretary and Sheraz by May 15.
- b. Bylaws committee will revise the draft bylaws for 2010.
- c. CSC will send guidelines to the board for their review and discussion at the May board meeting.

10. ANNOUNCEMENTS: Annual Meeting is per the bylaws scheduled for Saturday, June 12, 2010.

11. NEXT MEETING: Wednesday, May 12, 2010

12. ADJOURNMENT: 8:30 pm

\_\_\_\_\_  
Andy Anderson, President

\_\_\_\_\_  
Date

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Phyllis Moore, Vice President

\_\_\_\_\_  
Date