

2010 Annual Meeting Minutes

APPROVED
SHHA 2010 ANNUAL MEETING MINUTES
Saturday, June 12, 2010
10:00 a.m. Church of the Good Shepherd

1. **CALL TO ORDER:** The 2010 Annual Meeting of the Sandia Heights Homeowners Association was called to order by President Andy Anderson at 10:01a.m. at the Church of the Good Shepherd. The secretary was present and a quorum was declared.
2. **WELCOME:** The President welcomed everyone, stating that it was a 2-part meeting, with the annual business portion first, and then a town hall meeting following that.
3. **VOTING PROCEDURES:** The Secretary explained the voting procedures. In order to move the voting along in a timely manner, and to ensure that an accurate vote is taken, each household has been given a yellow card which will be used for the voting on the bylaw amendments. When the vote is called for, the card should be held up while the tellers count them. The card must be turned in if a member should have to leave before voting takes place. Each member household is allowed one vote, regardless of how many people reside in the household or are in attendance, and all cards must be returned at the end of the meeting. The following board members were appointed to be tellers for this meeting: Bob Bower, Kate Fry, Mike Winokur, and Michele Munson. The secretary was the overseer of the voting.
4. **INTRODUCTION OF BOARD/COMMITTEE CHAIRS/OFFICE STAFF:** The President introduced the board members in attendance and stated the committee each served on (Andy Anderson, Phyllis Moore, Frances Desonier, Burt O'Neil, Phil Abshere, Pete Heinstein, Dick Wavrik Also serving: Marsha Thole, Burt O'Neil, Phil Abshere, Bob Bower, Kate Fry, Michele Munson and Mike Winokur. (Absent/excused): Ed Tull, Larry Desonier, Bruce Childs, and Mona Lee Schilling.

Also noted were non board members holding special positions: George Connor and Bob Francis; guests attending: Ms. Shannon Parden, the Association attorney, and Bernadette Miera, Neighborhood Coordinator with Bernalillo County; and office staff: Sheraz Saint-Lôt and Betsy Rodriguez (present).
5. **REPORT OF THE 2009 MINUTES REVIEW COMMITTEE:** The minutes of the 2009 Annual Meeting which were reviewed by the Board of Directors at its July 2009 meeting and found to be correct. Those minutes are on file in the official record book in the office.
6. **APPOINTMENT OF THE MINUTES APPROVAL COMMITTEE:** The President appointed the SHHA BOD to serve as a committee to approve the minutes of this annual meeting. The approved minutes will be on file in the official record book in the office.
7. **REPORTS OF OFFICERS:** These are the summary reports covering June 2009-May 2010. Complete reports are on file in the Official Record Book for SHHA 2009-2010.
 - a. **PRESIDENT (Andy Anderson):**

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Your Board, committees and volunteers have remained busy providing services to you, our SHHA members, and the Sandia Heights community since the last Annual Meeting. I don't want to steal their thunder as you will hear from the Committee Chairs later in the meeting, but I would like to give a quick summary of our activities throughout the year.

As you continually read in the GRIT, your SHHA organization continues to do more with less, in that we are at a bare-bone level for conducting business from the perspective of volunteers for the Board and committees. Our bylaws require us to have a minimum of 14 Board members in order to conduct business and to stay in existence. Through the loss of volunteers throughout the year, we have finally reached the minimum level for the Board and we are suffering on our committees in trying to provide the support we would like to provide to the community. Our Nominating Committee, headed by your next President, Phyllis Moore, has done a great job in soliciting new Board members for this coming year, however, we are still several members short of where we would like to be. Some of our committee members are getting burned out due to lack of volunteers and we could really use your help in making SHHA a viable and vibrant organization. If you can spare a few hours a week to keep Sandia Heights the pristine community we wish to maintain, we would like to have you talk with us regarding your participation.

In recognition of the lack of volunteers, the Board reviewed the committee structure with the focus on meeting our regulatory requirements and still providing our members with value added benefits for your membership. As a result, the Board eliminated one committee which was duplicating functions performed by the President and Vice President. Additionally, the Board elected to transfer the function of maintaining the Bylaws to the Secretary. The Bylaws Committee has done an outstanding job since 2006 updating the bylaws and has spent this past year reformatting them in accordance with the principles found in Roberts' Rules of Order Newly Revised. You will hear more from the Bylaws Committee as you are being asked to ratify the decisions of the Board for the deletion of these two committees through the proposed amendments.

Our first and foremost duty to the community is the enforcement of the covenants within Sandia Heights. This is continually a two-edged sword in that our members desire to have the covenants enforced, however, we still encounter violations to the covenants which must be dealt with. The job of enforcement and reconciliation falls to the Architectural Control and Covenant Support committees. Through the year they have been busy reviewing and acting upon building, remodeling and landscaping requests as well as complaints from residents regarding violations. Both committees are understaffed and could use your help.

In addition to covenant enforcement, your organization continues to look after infrastructure improvements to our community and providing support and benefits to you, our members. We continue to enhance our relationship with County officials and our State representatives to keep them apprised of our desires and needs, especially for the improvement of our neighborhood roads. We have been extremely successful in the past, however, in today's economic environment, funding has been significantly curtailed. In

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spite of this, we have been encouraged to continue to dialogue with them and submit our projects for future funding.

Our committees have also been involved in ensuring safety throughout our community by coordinating the trimming of brush along our roadways and providing safety vests, at a small charge, for those walking along our roadways. We also provide security alerts if there is a break in or a cougar sighting, we get those out as quickly as we can. We have continued to provide other services to our membership with benefits like free tram and pool passes and SHHA member discounts at our local restaurants and merchants. I encourage you to take advantage of all these services. To bring our community together, we have quarterly Meet and Greet meetings at our office to afford an opportunity for members to meet and dialogue with the Board and volunteers, as well as providing eats and a topical speaker. Our Coffee House series also provides an opportunity for community get-togethers for an enjoyable night of music, free of charge to SHHA members. Again, these activities require support from our volunteers, which is getting very thin. We need more volunteers to continue these programs and offer more benefits to our membership.

Finally, I would like to thank the membership for the opportunity to serve as your President for this past year. Phyllis Moore will take over the reigns at the end of this meeting and I am sure you will give her all the support afforded to me for this next year. I would especially like to thank the Board and all our volunteers for their support and dedication over this past year. Without their help, we would not be able to support the needs of all our membership.

b. VICE PRESIDENT (Phyllis Moore):

Thank you, Mr. President. Since last June, as Vice President, I have performed the duties of the President at his request during times of his absence. As chair of the Nominating Committee, we have a slate of officers to be ratified, and a slate of candidates for director positions on the board, to be voted on later in this meeting. I have also attended the Neighborhood Coalition Meetings hosted by our District 4 Commissioner. We have established meetings, and you and I have attended a meeting with our State Representatives, our District 4 County Commissioner and we conducted a separate meeting with Dave Mitchell our County Roads Point of contact regarding our roads. All of these meetings were conducted to provide suggestions and feedback to our local government officials about our needs for improving our Sandia Heights community.

c. SECRETARY: (Frances Desonier):

I have overseen the production of the board minutes, certified the presence of a quorum for the conduct of business, ensured the published notification of the annual meeting and script, maintained the annual reports from officers and committee chairs, and ensured the preparation and filing of the Association's annual report for non-profit corporations to the State. I am responsible for the Official Record Book.

d. TREASURER (Kate Fry presented the report in the absence of Ed Tull, Chair):

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Thank you, Mr. President. There is a copy of the 2009 Treasurer's report and the 2010 Year-to-Date Treasurer's Report through May 31 in the packet you received at the sign-in table. The Association is financially sound.

8. STANDING COMMITTEE REPORTS

- a. FINANCE COMMITTEE MEMBER (Kate Fry presented the report in the absence of Ed Tull, Chair):

In accordance with Article V, Section 5.2.2 of the Bylaws and in compliance with the State Statutes the Finance Committee arranged for the annual internal financial review. The review was performed by Mr. Bob Francis, chairman, Mrs. Cheryl Iverson, and Mr. Darby Brockette. All three are well qualified individuals and I would like to thank them for their time and effort in doing this very important annual task. Their report found the association's financial records and accounting procedures to be in accordance with generally accepted accounting practices and procedures.

In August 2008, the Board authorized the Finance Committee to contract with the John H. Altman and Associates Bookkeeping and Tax Service to (1) prepare the associations annual taxes and (2) provide a biennial independent review of our books. The next independent biennial review is scheduled for early 2011.

- b. ARCHITECTURAL CONTROL COMMITTEE CHAIR (Pete Heinstein):

The ACC acted on approximately 320 applications in the last 12 months compared with nearly 300 the year before.

The committee continued its focus on fair and evenhanded evaluation of projects based on the covenants of the Sandia Heights Units. The ACC emphasized increased transparency of its decisions through the invitation to members to visit with the ACC, to present and explain their projects in person.

This year the ACC revised the design guidelines for white roofs and the installation of photovoltaic panels. Although white roofs are not allowed in Sandia Heights according to the covenants of almost all the Units, the committee thought it to be environmentally friendly and a benefit to the SHHA members, to save energy, by allowing white roofs if they cannot be seen from neighbors' properties. However, such exceptions require specific approval from the ACC. In its research of the energy saving properties of white roofs and its deliberation of the acceptability of white roof, the ACC has found that tan roofs are only 5% less efficient in saving energy than white roofs and, therefore, tan roofs are an acceptable alternative to white roofs.

The ACC encourages installation of photovoltaic panels as an energy saving device. However, the committee again is very much concerned about potential annoyance to the neighbors and, therefore, only allowed installations, angles of incline and overall height of the panels that do not represent a nuisance to neighbors because of reflection and glare.

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The committee continued to meet twice a month on the first and third Wednesday and has thus been able to reduce its average response times on applications significantly. Again this year the SHHA reluctantly had to file a court order against a homeowner to comply with covenant restrictions. The issue is pending and hopefully can be settled out of court. The homeowner was required to repaint a white roof that is clearly visible from a number of adjacent properties, against the covenants for this particular Unit, and was installed contrary to ACC approval of a tan roof.

Taken all together, the past year has presented a number of challenges, but also opportunities for the ACC to serve the Sandia Heights community and the committee believes it has grown more open and fair in the process. In order to accomplish this it takes dedicated volunteers to serve on the ACC. New volunteers are always welcome and your service is greatly appreciated.

c. CSC CHAIR (Dick Wavrik):

The Covenant Support Committee is responsible for investigating written covenant complaints filed by members of SHHA. The committee attempts to resolve these issues by talking to the complainant as well as to the alleged violator to determine whether there is a violation. The committee bases its decision on the specific covenant of the many different Units within Sandia Heights and the relationship between the violator and complainants Unit. The CSC reviewed and updated the complaint process working with the SHHA attorney. As a result Complainants and Violators are no longer encouraged to first try to work things out between them prior to submittal of a complaint. This is in recognition that some people may be reluctant to directly confront a possible violator.

Since the 2009 annual meeting we have received 17 complaints judged by the committee to be actual covenant violations [note ACC violations are reported separately]. The majority of these complaints (9) were resolved within a few weeks through the cooperation of all parties. The committee very much appreciates this cooperation. One complaint was resolved after action by the SHHA attorney. 5 complaints were turned over to the ACC as they were architectural violations and three complaints are still being worked.

The successful resolution of the above complaints would not be possible without the many hours of work on behalf of SHHA by the dedicated, committed and hard-working members of the CSC committee.

c. COMMUNITY SERVICES & MEMBERSHIP COMMITTEE ACTING CHAIR
(Frances Desonier):

The Committee produced and presented the following events and benefits for Association members:

1. Held 3 SHHA *Meet 'N Greet* open houses to introduce new members to the Association and to build a sense of community for all residents of Sandia Heights. We featured several experts on various issues pertinent to home ownership and provided great hot hors d'oeuvres.
Joran Viers, Horticulturalist Agent for the Bernalillo County Extension Service,

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Sergeant Ray Chavez of the Bernalillo County Sheriff's Dept, Dr. Mark DiMenna, Vector-Borne and Zoonotic Disease Division Manager from the Albuquerque Environmental Health Department, and Dan Caudillo from the Wildflower Club.

2. Sponsored 3 Sandia Heights Coffeehouses to nearly sold-out shows; sometimes we have also had the Sandia Heights artists display their work.
3. The highly popular Tram Pass program was increased from 4 to 6 daily passes available. Members grab up most of the available passes and sometimes months in advance.
4. The SHHA member card has usually speeded up admission and access to SHHA events and benefits, including, the SHHA Merchant Benefits Program.
5. The LCD TV/DVD player in the SHHA Office continues to provide information on SHHA activities and benefits. We are hoping to update that information later this year and to have the same video information available on our website.
6. We hope to have a Picnic & Pool Party at the 4 Seasons near the tram on August 28th. Hamburgers and hot dogs will be served, and beverages will be provided as well. Members will be requested to bring the sides and desserts to share. Also, music will be provided for your enjoyment. We certainly hope many of our homeowners will join us for this festive occasion.
7. Working Condition Improvements for SHHA Volunteers: The Association continues to hold an annual Volunteers' Luncheon to recognize the contributions of its volunteers. The outstanding work of 4 volunteers was recognized this year. Jim Irving won the Volunteer of the Year Award and 3 others received Honorable Mentions (Kate Fry, Bob Bower and Frances Desonier).

Mileage reimbursement continues to be authorized for volunteers for mileage incurred in the course of Association duties.

Association Membership: Total membership in SHHA continues to increase slowly. We started the year with 1661 members, and ended with 1673, for a gain of 12. As of June 3, we have 1673 members and the total membership stands at 79% percent out of 2115 households.

Conclusions: The Association continues to need additional volunteers on the Board of Directors and on the various committees. The CS&M Committee appreciates the support of the Board of Directors for its initiatives and will continue to expand its efforts to serve the Community and encourage voluntarism next year

- e. COMMUNICATIONS & PUBLICATIONS COMMITTEE CHAIR (Burt O'Neil): This committee has three main areas of responsibility: publication of the GRIT, our newsletter, publication of the Resident Directory, and managing the website. The GRIT is published on a monthly basis. The URL address of our web site is sandiahomeowners.org.

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The Resident Directory has been updated, and besides the names, addresses and telephone numbers, contains a wealth of general information on utilities, emergency services, government services, and pertinent miscellaneous member information.

The SHHA website is mainly passive and we are trying to make it active. Anyone having website skills are requested to volunteer. The website contains information specific to residents, such as the covenants for each SHHA unit and a detailed summary of the Architectural Committee's policy and procedures. The site is constantly updated to include updates on special issues – an example is the speed bump and speed limit changes. The website also posts resident security and safety alerts. Last year we added a Webmaster to support our staff and to more fully utilize our website. We recently added a photo audio slide show with photographs submitted for the directory cover.

We are now posting the GRIT on the website in a PDF format. This allows us to include color photos/graphics. Since posting on the internet is free, this usage can save on postage, paper, and printing costs. This coming year we intend to include the capability for video on our web site. We are also in the process of including affiliated links to our GRIT advertisers (and charging the standard fee.)

Finally, we are always looking for articles of general interest to SHHA residents. The committee is in need of people. If you have an interest in this area please contact the office.

f. **PARKS & SAFETY COMMITTEE MEMBER (Frances Desonier):**

The Committee worked on the following:

- Regularly scheduled road edge trimming, in addition to on-call trimming on an as-needed basis. Homeowners are reminded that they are responsible for trimming the easement areas of their property, but the County will do the trimming when needed. Please notify the office if your property easement areas need trimming. This trimming has provided for better safety for both drivers and pedestrians.
- We purchased and have been selling, for at least 2 years, reflective vests to members and nonmembers to make them more visible to drivers while they are out walking.
- We wrote articles for each GRIT promoting safe pedestrian and driver habits.
- Obtained new markers that are not susceptible to being bladed-up by snowplows to clearly identify fire hydrants.
- We discussed the increase in break-ins and vandalism in Sandia Heights with the Sheriff's office. The one point that was stressed for homeowners to be proactive in protecting their property was to be sure to put their cars in their garages, assuming they have a garage, and never to leave any valuables in the car or in the trunk. This is particularly true at Christmas time and for those cars with out of state licenses. Also, if homeowners wish to keep their garage doors open during the day, they should keep them closed enough to prevent any unauthorized entry into their garage and home.

g. **BYLAWS COMMITTEE CHAIR (Marsha Thole):**

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The SHHA Bylaws Committee has continued its role of ensuring that Association proceedings were conducted in conformance with its governing documents.

- The Bylaws Committee continued to review the bylaws, draft language, and advise board members and committees on issues related to the bylaws and the Association's other governing documents.
- The Bylaws Committee chair provided a parliamentary lesson at each board meeting.
- This year, the amendments that were administrative in nature were prepared by the Bylaws Committee to put the bylaws into the order that conforms to the Association's parliamentary authority, making it easier for future updating as well as finding information. Several sections were incorrectly located in the wrong article and needed to be moved to the correct article.
- The Bylaws Committee also supported the Board in researching specific requests on various issues that were raised at meetings (with the Bylaws Committee putting its detailed review on hold to research and address those issues).
- The Committee drafted the Standing Rules and Special Rules, which were subsequently adopted by the board.

On behalf of the Bylaws Committee, we extend our condolences to the wife and family of Duane Henden, a very active member of the Bylaws Committee who passed away this past December. Duane had an uncanny eye for detail, and his support to the committee has been deeply missed.

h. NOMINATING COMMITTEE CHAIR (Phyllis Moore):

The Nominating Committee's primary job is to recruit candidates for the board, in the form of officers and directors. In addition, when vacancies occur during the year, this Committee also submits nominations to the Board. This year, the President, Secretary, and ACC chair are vacating their positions, and we are, at this time, we are near the minimum for board constitution. We will be ratifying the officers shortly, as well as new directors.

i. SPECIAL TASK FORCE (George Connor):

Report on status of 10+ acres at Tramway & Paseo Del Norte being acquired for open space by Bernalillo County:

Bernalillo County, at the request of SHHA, and with the recommendation of both the BC staff planners and volunteers to the BC Parks & Recreation Department, worked for the last 2 years trying to acquire the 10+ acres at Paseo & Tramway. This effort was not successful and Bernalillo County dropped the year-long Condemnation action when the landowner turned down an offer of \$2 million for the land in Feb., 2010.

The Bernalillo County attorney and his staff worked hard to accomplish this acquisition, but it was not to be. Subsequent discussions with BC officials indicate that if any rezoning applications are submitted to the County regarding this 10+ acres, that Bernalillo County will follow the prescribed zoning procedures. (Essentially these are to accept legitimate requests for zoning changes, review them against county zoning regulations, post these change requests at the property affected, and send advanced

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written notice of scheduled Zoning hearings to surrounding neighbors, and neighborhood associations.)

As with any zoning change request, citizens will have an opportunity to present objections to these changes and an opportunity to remind the county officials of (1) our original “area master plan,” approved by BC Commissioners in the 1970’s laying out our residential area with limited commercial locations south at San Rafael and north near the County Line Restaurant & Outpost ice skating rink; and (2) to remind the county of the potential traffic & pedestrian Safety hazards along Tramway Lane if this land is developed, whether residential or commercially, since the landowner lost all access to Tramway Blvd. via a court settlement in the 1990s.

9. ELECTIONS:

- a. Officers of the Board are elected by the Board members themselves. Other members of the board, who are called directors, are elected by the general membership, and serve a 3-year term. While we hope for representation from as many units as possible, we won’t exclude volunteers who may come from the same unit. Volunteers, besides serving on the board as a director, are also asked to serve on two committees. Anyone who has served on the Board will tell you that it does take a lot of work and commitment.

Phyllis Moore was chairman of the nominating committee and she was thanked for all of her efforts to recruit new BOD members.

b. NOMINATING COMMITTEE CHAIR (Phyllis Moore):

The Sandia Heights Homeowners Association Board elects its officers in April, and the homeowners at the Association’s annual meeting elect new board members. Any positions on the board that became vacant during the year are filled by a vote of the board members at regular Board of Directors meetings.

This year the positions of president, vice-president, and secretary, needed to be filled.

The Officers for the 2010-2011 Association year were presented:

Phyllis Moore elected president.

Kate Fry elected vice-president.

Michele Munson elected secretary.

Ed Tull elected treasurer.

MOTION: It was moved that the officer slate be accepted by acclamation.

Passed.

2010-06-12-1 GEN-ANN. MTG

The candidates for the vacant director positions were announced. Their bios were published in the Grit, on the website as well as in the annual meeting packet:

- (1) Nominees for a second term –
Andy Anderson and Pete Heinstein

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(2) Nominees for first term –
Ana Acosta, Sandra Brown, George Connor and Sarah Pirkl

Each of the candidates was thanked for volunteering for the board.

MOTION: At this time, since we do not have more candidates than we do vacant positions, hearing no objection, I declare these nominees elected by acclamation. Passed. 2010-06-12-2 GEN-ANN. MTG
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10. GENERAL ORDER:

a. Ratification vote on bylaw amendments

PRESIDENT: The next item of business was ratification of 6 bylaw amendments. They are divided into 3 parts, with the first two parts, called Amendments A and B, administrative in nature. The third part consists of substantive content amendments, with the first still pretty much administrative in nature, and the third identifying what the Board has been doing in practice, which is having the vice president serve as the chair of the nominating committee. The other 2 proposed amendments are to eliminate 2 committees.

In accordance with the bylaws, the Board voted on and approved the amendments at its April meeting. Previous notice was provided to the membership via the association newsletter and the SHHA website. Because of the notification requirements, we cannot accept any bylaw amendments from the floor.

The Board did not receive any proposed amendments received from the general membership. We held 2 Q&A sessions in order to address any questions or concerns you may have had with the proposed amendments. This was also done to shorten the amount of discussion time at this meeting.

The Bylaws Committee members Marsha Thole and Bob Bower presented the proposed amendments. Committee member Bob Bower assisted with the vote count in addition to 3 other members appointed to serve as tellers, should they be needed.

BYLAWS COMMITTEE (Marsha Thole): The first amendment is Amendment A, and is entirely administrative in its changes, meaning there are no content or word changes. Two sections have been moved to their correct Articles to conform to RONR, the Association's parliamentary authority. The section on dues does not belong in the Article titled Meetings. It has been moved to the Article on Membership. The section on removing an officer does not belong in the Board Article, and has been moved to the Article on Officers.

Motion: To adopt the amendment A, as stated in the proposed bylaws. ADOPTED 2010-06-12-3 GEN-ANN. MTG

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BYLAWS COMMITTEE (Marsha Thole): The second amendment is Amendment B, and is predicated on the adoption of Amendment A, and changes to the verbiage for the article and section label and includes the addition of 1 new section.

Motion: to adopt the amendment B, as stated in the proposed bylaws.

ADOPTED

2010-06-12-4 GEN-ANN. MTG

BYLAWS COMMITTEE (Bob Bower): Amendment #1 is to amend the bylaws by relabeling and renaming the Preamble and Articles I, II, and III, moving information from current sections to the revised labeled and renamed section, striking out the words “homeowners and landowners: and inserting “its members” in the Preamble and relabeling it to Article II OBJECT, and relabels Article I MEMBERSHIP to Article III MEMBERS and adds geographical boundaries; and finally, with these amendments, the remaining articles are renumbered accordingly as identified in the proposed bylaws amendment document.

Motion: to adopt the amendment #1, as stated in the proposed bylaws.

ADOPTED

2010-06-12-5 GEN-ANN. MTG

BYLAWS COMMITTEE (Bob Bower): Amendment #2 is to eliminate Article V. Committees. Sec. 5.2.8. Bylaws Committee.

Motion to adopt the amendment #2, as stated in the proposed bylaws.

ADOPTED

2010-06-012-6 GEN-ANN. MTG

BYLAWS COMMITTEE (Bob Bower): Amendment #3 is to revise Article V. Committees. Sec. 5.2.9. Nominating Committee (under the original numbering), Nominating Committee, by removing the restriction on officers to serve as chairs and specify that the Vice President shall be the chair.

Motion to adopt the amendment #3, as stated in the proposed bylaws.

ADOPTED

2010-06-12-7 GEN-ANN.

BYLAWS COMMITTEE (Bob Bower): Amendment #4 is to eliminate Article V. Committees. Sec. 5.2.10. Community Relations Committee.

Motion to adopt the amendment #4, as stated in the proposed bylaws.

ADOPTED

2010-06-15-8 GEN-ANN.

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11. NEW BUSINESS:

There was an announcement asking if there was any new business. There was none.

A request was made that the board look at the committees to see those that are busy and those that do not meet and reallocate the resources to those committees who need it.

12. ANNOUNCEMENTS:

a. Recognition of Departing Directors.

The following people were thanked for their service on the Board the past year for their years of service, dedication and hard work on the board: Frances Desonier, Larry Desonier, Jim Irving, Mona Lee Schilling and Marsha Thole.

b. Town Hall Meeting Procedures

The procedures for the Town Hall Meeting were announced. Members wishing to speak were directed to sign up on the list at the sign-in table and fill out a Town Hall Session Form.

13. DOORPRIZES: It was announced that the member must be present to win. There were three doorprizes from County Line Restaurant, Page One Bookstore and Trader Joes. The winning numbers were called out.

14. ADJOURNMENT: The annual meeting adjourned at 11:59 a.m.

Submitted by:

Andy Anderson, President

Date

Frances Desonier, Secretary

Date